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Raigir (V), Bhongir (M), Nalgonda (Dt.), Ph : 08685 - 645450, 200143, Fax : 91 - 40 - 24331533

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

PRINCIPAL
UNITY COLLEGE OF PHARMACY
RAIGIRI (V), BHONGIR (M),
YADADRI BHONGIR (DT)



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6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

To deliver the highest quality standards setting pathways for next generation leaders by transforming professional enrichment education.

Mission

Our Mission is to combine the wisdom and culture of the Indian Education system by nurturing and supporting basic education collectively with the rationale of the Globalized Industry through case studies, industry tours and live projects, in order to provide our students with the wisdom required to achieve great success in any endeavor


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UNITY COLLEGE OF PHARMACY

GOVERNING BODY COMMITTEE

PROCEEDINGS

GOVERNING BODY MEETINGFUNCTIONS AND

RESPONSIBILITIES

- Evolves the vision mission and objectives of the college and ensures that they are achieved.
- Governing council makes all policy decisions like H R. Admissions. Administration, Finance, manual, Alumni manual, IT, Globalization, Innovation& Incubation policy etc.. It also make decisions regarding courses to be offered, recruitment of staff, service rules of teaching and non-teaching staff, conduct of staff and students academic and non- academic activities, also it ensures that they are periodically updated.
- Approves new programs of study leading to new degree.
- Approves scholarships, fellowships, studentships, medals, prizes and certificates on the recommendations of the academic council.
- All matters concerning the academic and finance committees are thoroughly discussed and their recommendations/comments are communicated to the concerned.
- It administers the physical resources of the institute.
- Reviews the performance of the institute and guide to function effectively to achieve excellence in academics, research and industry collaborations.
- Ensures the regulatory compliance of all the decisions by the concerned authorities like the principal, HOD and other officers of the institute in all matters of fundamental concern.


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- Ratifies and resolves the minutes of academic council, finance committee.
- Reviews to apply accreditations of different regulatory bodies (NBA. NAAC etc)
- Monitors on the effective functioning of different non statutory committees of the college.
- Major decisions on the functioning of the college are taken by the Governing Body.
- College activities and policy decisions regarding academic matters are taken by the Governing Body. Takes policy decisions after deliberations in the meetings convened for the purpose.
- Budgetary sanctions, investment in infrastructure of the college etc.
- Authorizes appointment to various posts on the recommendations of the interviewing body. Adopts audited statements of account.
- To approve the proposals of Institution for introduction of new courses /variation/ increase in intake of existing programs To approve the seminars/workshops/conferences etc.
- To review the training and placements
- Building construction and expansion works, maintenance of buildings & other works, power supply
- Encourages and gives directions to apply for funds from different funding agencies.

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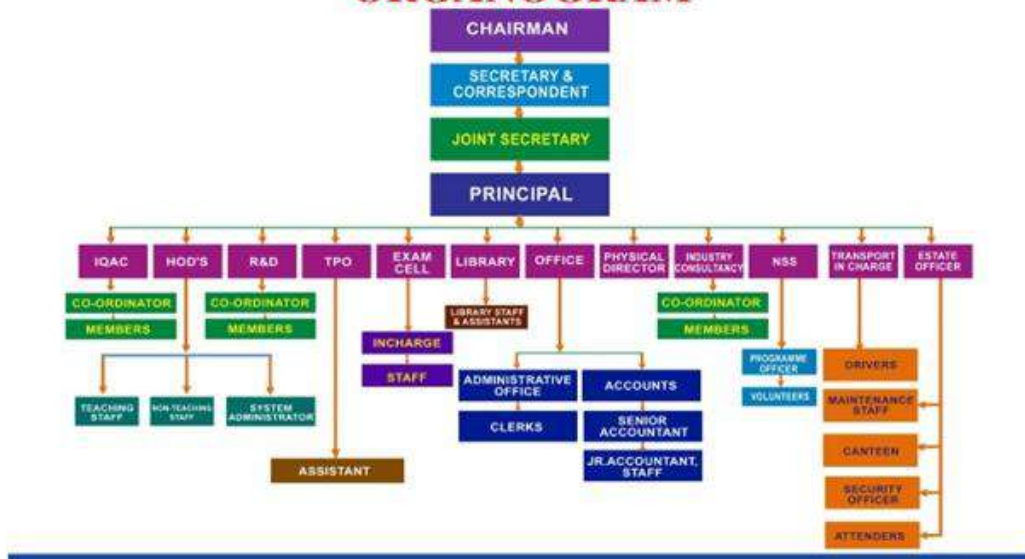
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ORGANOGRAM



PRINCIPAL
UNITY COLLEGE OF PHARMACY
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Date: 07.08.2023

GOVERNING BODY MEETING

AGENDA

1. Progress of the previous meeting held on 30.12.2022.
2. Approvals and Admissions for the Academic Year 2023-24
3. Approval status of Unnath Bharath Abhyan
4. Examinations, Results for the Academic Year 2022-23
5. Conduct of One day National Conference
6. Curbing of Ragging in the institute.
7. Progress on the NAAC Accreditation.
8. Placement Drive for the year 2022-23
9. Industrial Training for 2023-24
10. Publishing of Research Articles by Faculty members.
11. Recruitment of New faculty members to fulfill the vacancies.
12. Conducting of Extra Curricular activities.


CHAIRMAN


PRINCIPAL
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Minutes of the Governing Body Meeting of **Unity College of Pharmacy** sponsored by “**Samaikhya Educational Society**”, held on 07.08.2023 in the college premises.

Dr.Ampati Srinivas, Principal & Member Secretary of the Governing body of Unity College of Pharmacy conducted the proceedings as per agenda.

The proceedings and resolutions of the meeting are as follows:-

Agenda item No.1: Progress of Previous meeting.

Notes: Discussion required to seeing whether any progress is there in the points mentioned in the previous meeting held on 30.12.2023.

Agenda item No.2: Approvals and Admissions for the Academic year 2023-24.

Notes: Discussion required on the approvals and admissions for the A.Y 2023-24 in both UG and PG Courses.

Agenda item No.3: Approval Status of Unnath Bharath Abhiyan (UBA).

Notes: Discussion required on the approval status of Unnath Bharath Abhiyan (UBA)

Agenda item No.4: Examinations, results for the Academic year 2023-24

Notes: Discussion required on the examinations, results for the Academic year 2023-24

Agenda item No.5: Conduct of One day National Conference

Notes: Discussion required on the conduct of One Day national conference

Agenda item 6: Curbing of Ragging in the institute

Notes Discussion required on the Ragging restriction in the institute

Agenda item No.7 : Progress on the NAAC Accreditation

Notes Discussion required on the status of NAAC Accreditation

Agenda item No. 8: Placement Drive for the Academic Year 2022-23

Notes: Discussion required on placement drive conducted for the academic year 2022-23.

Agenda item No. 9: Industrial training for the academic year 2023-24

Note: Discussion required on Industrial training for the academic year 2023-24.

Agenda item No. 10: Publishing of Research Papers

Note: Discussion required on the Research publications for the previous and present academic year.

Agenda item No. 11: Recruitment of New faculty members to fulfill the vacancies

Note: Discussion required on the recruitment of faculty members to fulfill the vacancies.

Agenda item No. 12: Conducting Extra curricular activities

Note: Discussion required on the organization of extracurricular activities.


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Minutes of the Meeting

The following points were discussed in the governing body meeting held on 07.08.2023.

1. **Progress of Previous meeting:** The chairman of the Governing body has explained various point covered in the previous meeting, explained the progress in the previous meeting held on 30.12.2022. The following are the progress made from the last Governing Body Meeting.
 - i) **Approval of NSS Unit.** - Our institution got approval from University and our institution identified as NSS Unit. We have organized various NSS Program and submitted the report to the NSS Co-Ordinator, JNTUH.
 - ii) **Conduct of One Day National Conference:** Our Institution has organized A One Day National Conference on 'INNOVATIONS IN PHARMACY AND PRACTICE' on February 17th 2023 in Association with APTI. The President of APTI, Telangana, Pharmacy Council of India Central Council Member, CEO, CLInoxy Ltd have attended as Guests and delivered lectures. Totally 450 students and faculty participated from various Pharmacy colleges including our college.
 - iii) **Introduction of New Course:** Initially we planned to introduce Pharm.D program from the academic year 2023-24 onwards but afterwards we withdrawn our decision.
 - iv) **Recruitment of New Faculty:** As the vacancies raised were fulfilled by new faculty members recruitment.

The governing body approved the minutes of previous meeting

2. Approvals and Admissions for the Academic year 2023-24.:

The Chairman of the Governing body explained and declared that for the Academic year Pharmacy Council of India accorded approval for the Academic year 2023-24 with 100 intake in B.Pharmacy and 15 intake each in both M.Pharmacy Pharmaceutics and M.Pharmacy Pharmaceutical Analysis course.

JNTUH has conducted FFC visits, inspected and issued Deficiencies. Fortunately we have issued with NIL Deficiencies. Approvals awaiting from JNTUH.

Governing body approved this discussion.

3. Approval Status of Unnath Bharath Abhiyan (UBA) :

The Chairman of the Governing body explained and declared that our institution has applied for the Registration and Approval of Unnath Bharath Abhiyan a rural development scheme organized by Government of India. Our Registration Application is in final stage for the approval of NCI (National Coordinator of Institutions).

The Governing body approved this discussion.

4. Examinations, results for the Academic year 2023-24 :

The chairman of the Governing body has discussed and explained that

This year total 33 students have appeared for PGECET 2023 entrance examination for their PG Courses. Out of 33 students 33 students have qualified in the PGECET 2023.

B.Pharmacy final year exams completed and results were announced by esteemed JNTUH already in the month of July, 2023. Total 36 students were appeared for exams and 35 students has passed the examinations. This year 97% of final year students passed in the examinations.

B.Pharmacy III year II Sem exams were also completed on 03.08.2023. B.Pharmacy II year II Sem, B.Pharmacy I Year II sem and M.Pharmacy semester end exams will be commenced in the month of September.

The Governing body has approved this discussion.

5. Conduct of One day National Conference

The chairman of the Governing body has discussed and explained that planned to organize a National one day Conference tentatively in the month of December, 2023. As a part of this National one day Conference we are planned to invite the Guests Dr. M.Venkata Ramana Sir, Executive Council member, Pharmacy Council of India, Dr. V. Prabhakar Reddy, Central Council member, Pharmacy Council of India and Dr.Kalyana Chakravarthy, Vice-President, Dr.Reddy's Laboratories. We are expected 400 to 500 students to be participating in this conference. As a part of this conference, we are planning for two lectures from the speakers in the morning session followed by delicious lunch and Poster Presentation for students and faculty members in the afternoon session. The Governing body has approved this discussion.

6. Curbing of ragging in the institute:

The chairman of the Governing body explained the menace of ragging has been satisfactorily controlled in the institute and there is not even a single case reported against this evil practice during the current academic year. The steps taken by us are very effective and could not be violated. We have formed various committees with the senior members, who used to take care internally and externally, putting vigilance at all vulnerable points.

Beside above, we have displayed pamphlets in bold letters, enlightening the drastic punishments, including expulsion and rustication from the college, if anybody venture indiscreetly, and indulge himself with fresher's in a way which constitute misbehavior. Due to persistent efforts, by the staff and management, the institute is bearing a stamp of discipline which is also free from ragging.

The Governing body of the institute has approved this note.

7. Progress on the NAAC Accreditation

The chairman of the Governing body explained that already we have submitted SSR and also cleared the queries for Data Verification. Our Institution has Passed the Prequalification and we have paid the 2nd level payment & logistics advance payment. The Governing body has approved this agenda

8. Placement Drive for the Academic Year 2022-23

The Chairman has explained this item that our institution has conducted PLACEMENT DRIVE in Association with Sai Parental Ltd on 25.04.2023. Twenty (20) final year students has attended this placement drive and Eleven (11) students were recruited and joined in their jobs with the package of 2.16 L per anum. The Governing body has approved this minute.

9. Industrial training for the academic year 2023-24

The Chairman of the Governing body has explained that As a part of curriculum, in final year of B.Pharmacy students should undergo Industrial Training for the minimum period of three weeks. In this regard we have taken permission from 1. Bell Pharmaceuticals, Hyderabad and Veco Labs Pvt Ltd., Industries Ltd Medchal.

The Governing body has approved this note.

10. Publishing of Research Papers

The chairman of the Governing body explained that the faculty members and students are encouraged to publish the research papers and PG research work every year.

The Governing body has approved this note.

11. Recruitment of New faculty members to fulfill the vacancies

The chairman of the Governing body has explained that, recently Head of the Department, Department of Pharmacy has left the college and two faculty members left the institution for their higher studies, so in order to fulfill the vacancies raised, we have recruited Dr.V.Ravi Krishna, M.Pharm.Ph.D as HoD, Dept.of Pharmaceutics. The Governing body has approved this agenda

12: Conducting extracurricular activities

The chairman of the Governing body has explained that, as like every year, this year also planned to organize Extra curriculum activities like Graduation Day, Sports meet, National Pharmacist Day, National Pharmacy week celebrations etc.,

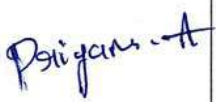
The Governing body has approved this agenda


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GOVERNING BODY MEMBERS

S.No.	Name of the	DESIGNATION	Governing Body	SIGNATURE
1	A.Prabhakar Reddy	General Secretary Samaikhya Educational Society	Chairman	
2	Ch.Anand	Vice-President Samaikhya Educational Society	Member	
3	Smt.G.Sirija	Treasurer Samaikhya Educational Society	Member	
4	P.Goverdhan Reddy	Member Samaikhya Educational Society	Member	
5	Dr.V.Ravi Krishna	Associate Professor Unity College of Pharmacy	Member	
6	Dr.K.Shahu Chathrapathi	JNTUH Nominee	Member	
7	Dr.Ampati Srinivas	Principal Unity College of Pharmacy	Member Secretary	
8	Dr.B.Nishanth Reddy	Doctor	Member (Eminent Professional)	
9	Mr.B.Narayana Reddy	Advocate	Member (Eminent Professional)	


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S.No.	Name of the	DESIGNATION	Governing Body	SIGNATURE
10	Dr.M.Sreenivasa Reddy	Principal, Vaageshwari College of Pharmacy (From JNTUH Affiliated College)	Member (Academic)	
11	Dr.J.Venkateshwar Rao	Principal & Professor Thalla Padmavathi College of Pharmacy Urus, Warangal (From KU Affiliated College)	Member (Academic)	
12	Mr.S.Amarnath	Senior Faculty Unity College of Pharmacy	Member	
13	Mr.Md.Ismail	Senior Faculty Unity College of Pharmacy	Member	
14	Mrs.A.Priyanka	Senior Faculty Unity College of Pharmacy	Member	
15	Mr. I. Rajeev	Senior Faculty Unity College of Pharmacy	Member	


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Date: 01.03.2024

NOTICE

Notice is hereby given that the Governing body meeting of Unity College of Pharmacy is scheduled to be held at 2:00 P.M on 02.03.2024 in the premises of the college.

AGENDA

1. Application for the 2(f) status of UGC for Unity College of Pharmacy.

CHAIRMAN

Copy to the Principal, member secretary and all other members of the Governing body with a request to make it convenient to 'participating' in the deliberations.

- | | |
|--------------------------|-------------------------------|
| 1. Ch.Anand | Member |
| 2. Smt.G.Sirija | Member |
| 3. P.Goverdhan Reddy | Member |
| 4. Dr.K.Mohini | Member |
| 5. Dr.B.Nishanth Reddy | Member (Eminent Professional) |
| 6. B.Narayana Reddy | Member (Eminent Professional) |
| 7. Dr.M.Srinivasa Reddy | Member (Academic) |
| 8. Dr.J.Venkateshwar Rao | Member (Academic) |
| 9. Dr.K.Neeraja | University Nominee |
| 10. I.Rajeev | Sr.Faculty |
| 11. Md.Ismail | Sr.Faculty |
| 12. S.Amarnath | Sr.Faculty |
| 13. A.Priyanka | Sr.Faculty |
| 14. Dr.Ampati Srinivas | Member Secretary |

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UNITY COLLEGE OF PHARMACY

RAIGIR (V), BHONGIR (M), YADADHRI BHUVANAGIRI (Dist)

GOVERNING BODY RESOLUTION

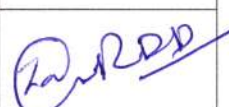
EXTRACT OF THE MINUTES

Members present for the Governing body meeting of Unity College of Pharmacy, Raigir, Bhongir, Yadadri Bhuvanagiri Dist, Telangana, sponsored by Samaikhya Educational Society meeting held on **02/03/2024 at 02.00** pm in the Administrative Office. The meeting was chaired by **A Prabhakar Reddy**, Secretary & Correspondent, Samaikhya Educational Society, and resolved the following.

Item No.1 :To apply 2(f) status of UGC for Unity College of Pharmacy, Raigir, Bhongir, Yadadri Bhuvanagiri Dist, Telangana for the academic year 2023-24.

Resolution: Resolved to apply for obtaining 2(f) status of UGC during the Academic year 2023-24. The committee permitted the Chairman of the Governing Body to sign all the documents pertaining to the above on behalf of the society and submit to the UGC for obtaining 2(f) to the college during the year 2023-24.

Signature of the Governing Body Members

S.No.	Name of the	DESIGNATION	Governing Body	SIGNATURE
1	A.Prabhakar Reddy	General Secretary Samaikhya Educational Society	Chairman	
2	Ch.Anand	Vice-President Samaikhya Educational Society	Member	


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3	Smt.G.Sirija	Treasurer Samaikhya Educational Society	Member	G. Sirija
4	P.Goverdhan Reddy	Member Samaikhya Educational Society	Member	P. Goverdhan
5	Dr.K.Mohini	Associate Professor Unity College of Pharmacy	Member	K. Mohini
6	Dr.K.Neeraja	JNTUH Nominee	Member	Dr. K. Neeraja
7	Dr.Ampati Srinivas	Principal Unity College of Pharmacy	Member Secretary	A. Srinivas
8	Dr.B.Nishanth Reddy	Doctor	Member (Eminent Professional)	N. Nishanth
9	Mr.B.Narayana Reddy	Advocate	Member (Eminent Professional)	B. N. Reddy
10	Dr.J.Venkateshwar Rao	Principal, TPCP, Warangal	Member (Academician)	J. V. Rao
11	Dr.M.Srinivas Reddy	Principal, VCP, Karimnagar	Member (Academician)	M. Srinivas
12	Mr.I.Rajeev	Associate Professor	Member (Sr.Faculty)	I. Rajeev
13	Mrs.A.Priyanka	Associate Professor	Member (Sr.Faculty)	Priyanka. A
14	Mr.S.Amarnath	Associate Professor	Member (Sr.Faculty)	S. Amarnath


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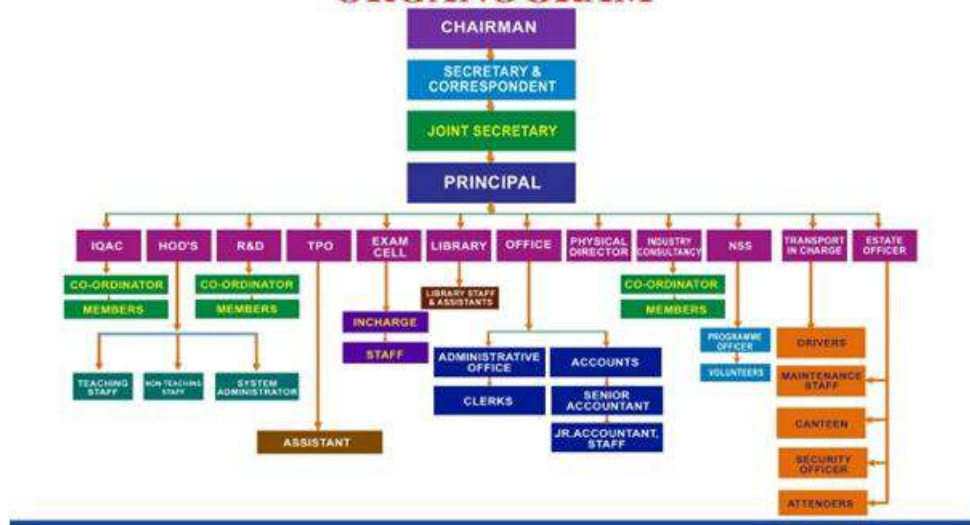
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LIST OF COMMITTEES AND INCHARGES

S.NO	COMMITTEE NAME	NAME OF THE INCHARGE
1	GOVERNING BODY COMMITTEE	Dr.A.Srinivas
2	FINANCE & PURCHASE COMMITTEE	P. Govardhan Reddy
3	ACADEMIC COORDINATION COMMITTEE	P. Govardhan Reddy & Dr.K.Mohini
4	RESEARCH & DEVELOPMENT CELL	Dr.K.Mohini
5	PLACEMENT & CAREER GUIDANCE CELL	Dr.K.Mohini
6	DISCIPLINARY COMMITTEE	Dr.A.Srinivas & I.Rajeev
7	WOMEN WELFARE & REDRESSAL COMMITTEE	K.Anitha & P.Sunitha
8	ANTI RAGGING COMMITTEE	Dr.A.Srinivas
9	LIBRARY COMMITTEE	HODs & B.Mahesh
10	SPORTS & GAMES COMMITTEE	R.Pruthviraj
11	INDUSTRY-INSTITUTE INTERACTION CELL	Dr.K.Mohini
12	EXAMINATIONS CELL	Md. Ismail
13	IQAC CELL	P.Goverdhan Reddy
14	MAINTENANCE COMMITTEE	P.Sunitha
15	ANTI DRUG ABUSE COMMITTEE	Dr.A.Srinivas & P.Govardhan Reddy
16	STAFF WELFARE COMMITTEE	Principal & HOD
17	SC/ST CELL	I.Rajeev
18	INTERNAL COMPLAINT COMMITTEE	K.Anitha & P.Sunitha
19	GRIEVANCE REDRESSAL CELL	Dr.A.Srinivas
20	CULTURAL CLUB	I.Rajeev
21	EXTERNAL AFFAIRS & HOSPITALITY COMMITTEE	P.Govardhan Reddy & Md.Ismail


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NAME OF COMMITTEE	MEMBERS	RESPONSIBILITIES
GOVERNING BODY COMMITTEE	Dr.A.Srinivas, A.Prabhakarreddy, P.Govardhan Reddy, Dr.K.MohiniK.Anitha	1. To review important communications, policy decisions or any other similar notices received from the University, Government or other authorities 2. To pass the annual budget of the college and review the audited statements of accounts of the college. 3. To review the faculty & non-teaching positions of the college. 4. To review the progress of accreditations, admissions, new courses introduced, student performance and all other developmental activities of the college 5. To discuss any other activities for developments and efficient running of the college such as MoUs, Collaborations etc.
FINANCE & PURCHASE COMMITTEE	P. Govardhan Reddy, Dr. A.Srinivas, P.Sunitha, S.Ravinder, S.Amarnath	1. To prepare annual budget of the college 2. To prepare the audit statements of accounts of the college 3. To prepare and discuss the purchase proposals in governing body meetings 4. To estimate tuition fee, student


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		expenses fee to be collected and preparation of schedule of fee payment. 5. Obtaining and verification of quotations for the purchase of stationary, equipment, furniture and others. 6. Ensure that expenses incurred have budgetary provision 7. Maintenance of relevant records and bank transactions
ACADEMIC COORDINATION COMMITTEE	P. Govardhan Reddy, Dr. A. Srinivas, Dr. Dr. K. Mohini I. Rajeev, Md. Ismail, K. Anitha	1. To plan and arrange the teaching requirements for successful completion of academic programs of the college and supervising the same periodically. 2. To facilitate promotion of research environment in the college through collaboration and corroboration among faculty. 3. To plan & execute the overall academic growth of the college by making recommendations to the Governing Body, wherever necessary 4. To help in collaboration of college with other academic institutes and industry 5. To implement the academic schedules


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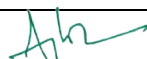


		as per JNTUH almanac 6. To focus on present and future best academic practices in the college
RESEARCH & DEVELOPMENT CELL	Dr.K.Mohini Dr.A.Srinivas, I.Rajeev, , A.Priyanka	1.To create enthusiasm amongst students and faculty members towards research and innovation in our college and motivate them to publish research in reputed peer reviewed journals 2. To organize regular seminars and workshops and FDPs on emerging trends and technologies with a special focus on research innovations 3.To summarize the research and development information at the Institute level for each academic year and maintain the data 4.To motivate the faculty members of the group for R&D activities in the area of their specialization and assist them in applying for getting funds from various funding agencies such as UGC, DST etc. 5. To ensure smooth functioning and effective Management of R & D at the institution.
PLACEMENT & CAREER	Dr.K.MohiniDr.A.Srinivas, P.Govardhan reddy, ,	1. To conduct programmes oriented towards career development,



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GUIDANCE CELL	B.Mounica	communication skill development, and personality development and placement opportunities in our college. 2.To create awareness about employment opportunities and enhance the employability skills of the students by conducting pre placement trainings activities includes resume writing, mock aptitude tests, group discussion, mock interviews and tips to face interview. 3. To bridge the Academic-Industry Gap by conducting trainings and workshops by Industry Professionals, to orient the students towards good corporate placements. 4. To provide a guidance to our students on higher education opportunities like study in abroad 5.To maintain the track record of students employed in various fields from the institute
DISCIPLINARY COMMITTEE	Dr.A.Srinivas, P.Govardhan reddy, Dr.K.Mohini I.Rajeev,	1.To make the rules & regulations and enforce strict discipline within the college campus 2. To make the students and faculty aware about disciplinary requirements and implement the same to protect the college from indiscipline students 3.To take disciplinary action against any of the misconduct in college campus


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		4.To assist the college anti-ragging committee in preventing ragging in the College and to spread anti-ragging campaign throughout the student's community.
WOMEN WELFARE & REDRESSAL COMMITTEE	K.Anitha P.Sunitha V.Amulya A.Sujatha A.Priyanka	1.to empower girl students, to address all issues related to women and to make the college campus a safe place for female students and faculty members. 2.to motivate, empower women and secure feminine gender 3.To prevent sexual harassment, eve teasing and to promote general well-being of female students, teaching and non-teaching women staff of the college 4. To organize health awareness program, seminars, workshops, solves issues and complaints related to women and counsel them. 5.To guide about Women Welfare Laws
ANTI-RAGGING COMMITTEE	Dr.A.Srinivas Dr.K.Mohini P.Govardhan reddy I.Rajeev, K.Anitha	1. To root out ragging in all its forms from the College by preventing its occurrence by following the provisions of these regulations and punishing those who indulge in the same despite of 'prohibition and prevention'. 2.To consider the recommendations of the Anti-ragging Squad and take


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		appropriate decisions, including spelling out suitable punishments to those found guilty. 3.To review the efforts to publicize anti-ragging measures, cross-verify the receipt of undertaking from students and their parents/guardians every year and should facilitate the implementation of anti-ragging measures. 4.To make surprise raids on class rooms, laboratories, buses and other places vulnerable to incidents and having the potential for ragging. 5.To conduct an on-the-spot enquiry into any incident of ragging referred to it by the faculty or student or parent or guardian, as the case may be: and the enquiry report along with recommendations shall be submitted to the Head of the Institution for action. 6. To conduct anti-ragging campaigns in the form of Flexes, Posters and Boards in college premises and surrounding areas where there is a chance of ragging. 7.To offer services of counseling and create awareness to the students and associate with Grievances & Redressal
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		committee and help in anti-ragging activities.
LIBRARY COMMITTEE	Dr.A.Srinivas Dr.K.Mohini P.Govardhan Reddy Ch.Bhanusudha	1.To prepare the list of books / references as per the requirement of all clases. 2. to guide the librarian in formulating general library policies and regulations which govern the functions of the library 3.To suggest improvements to run the library smoothly, orderly and satisfactorily. 4.To recommend e-journals and e-resource subscriptions. 5.To monitor the effective utilization of library, digital library and e-resources. 6.To work towards modernization and improvemnt of library and documentation services
SPORTS & GAMES COMMITTEE	Dr.A.Srinivas I.Rajeev	1.To plan the methods which encourage students and faculty to utilize sports and games facilities available in the college 2.To organize training, coaching and education in sports for everybody so that they can learn to keep themselves physically fit. 3. To Plan & organize the Sports activities in the college, on different occasions, by encouraging the students for active participation including inter



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		college sports meet, state and national level competitions. 4. To take up the responsibility of preparing the budget estimate, requirement of infrastructure equipment, maintaining the material and play fields. 5.To maintain record of sports and games events attended by students within the college, university and outside of the region/state.
INDUSTRY- INSTITUTE INTERACTION CELL	Dr.K.Mohini Dr.A.Srinivas P.Govardhan Reddy I.Rajeev A.Priyanka	1.To plan industrial visits, Internship Training for the students in various Industries 2. To arrange guest lectures and workshops from Industry experts to enhance the student knowledge to match with the recent trends in technology. 3. To assist the Training and Placement Division. To Assist in bringing the research projects from industry. 4. To maintain the records for all the activities related to projects, industrial visits, trainings, lectures, seminars etc.
EXAMINATIONS CELL	Md. Ismail Dr.A.Srinivas P.Nagaraju	1.To serve all examination notices received from University to all students & faculty


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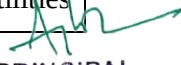
	A.Shirisha	2.To prepares circulars for students regarding exam fee collection, the last date of fee collection and modalities of payments of fine etc. 3. To conduct both internal and external examinations as per the academic calendars issued by University by circulating notices well in advance. 4.To assign invigilation duties to staff members 5. To prepare and maintain both internal and external examinations marks registers and also to submit the necessary marks statements at the University from time to time. 6.To announce the results issued by University and guide the students for applying to revaluation or for reappearing the examination as per the University examination notification. 7.To seestRICT confidentiality is maintained and monitored for the conduct of both internal and external examinations. 8.Toaddresses grievances of administration, faculty, staff and students on all examination related issues.
IQAC CELL		1.Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and


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		dissemination of best practices 2.To develop quality benchmarks/parameters for various academic, administrative and financial tasks of the institution 3.Documentation of the various programmes/activities leading to quality improvement 4.To Optimize and integrate the modern methods of teaching and learning.
MAINTENANCE COMMITTEE	P.Govardhan Reddy Dr.A.Srinivas P.Sunitha A.Sujatha V.Amulya	1.To take care of operation and maintenance as well as upkeep of the facilities in the premises of the college. 2.To prepare reports related to the damage/lost material, repair work, or additional material installed in the labs, offices,other facilities and informed to the authority. 3.To estimate the quantum of annual maintenance every year and get approval of the same for execution of the work 4.To regularly review the condition of the campus building, ground, utilities


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		and other infrastructure to ensure their adequacy and respond quickly and appropriately to maintenance emergencies
ANTI DRUG ABUSE COMMITTEE	Dr.A.Srinivas A.Prabhakar reddy Dr.K.MohiniP.Govardhan reddy P.Sunitha I.Rajeev	1.To ensure a drug-free campus by imposing a total ban on the possession or consumption or use of drugs and alcohol by students of the college, within or outside the campus 2. To organize awareness programs in the college with the help of government authorized agencies/organizations and educating the students regarding the ill effects of drugs and alcohol, encouraging peer policing among students against the use of drugs 3. To report any noticed use of drugs by the students to the students welfare officer and parents.
STAFF WELFARE COMMITTEE	Dr.A.Srinivas, P.Govardhan reddy, Dr.K.Mohini, I.Rajeev,	1.To formulate the welfare policy to ensure the well-being of the staff which in turn will enrich the quality of the staff 2.To build a healthy working environment and foster good relationships among the staff 3.To plan and organize regular programs and activities for the development of faculty and administrative staff 4.To arrange yearly health check up and

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		medical facilities for all the teaching and non teaching staff 5.To organize staff motivational and recreational activities such as Felicitations, Picnics, and so on.
SC/ST CELL	I.Rajeev Dr.A.Srinivas Dr.K.MohiniMd.Ismail	1.To counsel and guide SC/ ST students and help them to manage academic and personal issues of college life effectively. 2.To aware of the SC/ST students regarding various scholarships program of State Govt. and UGC. 3.To ensure protection and reservation as provided in the constitution of India. 4.To ensure provisions for an environment where all such students feel safe and secure especially caste discrimination 5.To arrange for special opportunities to enhance the carrier growth.
INTERNAL COMPLAINT COMMITTEE	K.Anitha P.Sunitha V.Amulya A.Sujatha A.Priyanka	1.To prevent sexual harassment at our college. 2.To prevent discrimination and sexual harassment against girls by promoting gender amity among students and employees



		3. To make recommendations to the management for changes/elaborations in the Rules for students in the Prospectus and the Bye-Laws, to make them gender just and to lay down procedures for the prohibition, resolution, settlement and prosecution of acts of discrimination and sexual harassment, by the students and the employees 4.To promote a social and psychological environment to raise awareness on sexual harassment in its various forms 5.Deal with cases of discrimination and sexual harassment against women, in a time bound manner, aiming at ensuring support services to the victimized and termination of the harassment
GRIEVANCE REDRESSAL CELL	Dr.A.Srinivas A.Prabhakar Reddy P.Govardhan Reddy Dr.K.Mohini P.Sunitha K.Anitha	1.To accept written grievances from students and staff related to the system. 2.To create and implement a mechanism to handle the reported grievances. 3.To forward the findings to the Management if necessary for further action. 4.To listen, record and scrutinize the grievances submitted to them by the



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		Staff and Students and take necessary steps immediately. 5.To attend to the grievances based on the authenticity and gravity of the criticisms made. 6.To represent the grievances to the concerned section which may include maintenance, transport, academic, amenities etc. 7.To convene periodical meetings to discuss whether the grievances have been settled. 8.To make a follow-up of these matters at regular intervals till their final disposal. 9.To maintain strict confidentiality, if necessary.
CULTURAL CLUB	I.Rajeev Dr.A. Srinivas Dr.K.Mohini	1. To provides innumerable opportunities for the students to exhibit their skills and talents by conducting intra and inter collegiate cultural events in the College. 2.To plan and schedule cultural events for the academic year. (Tentative dates to be included in the academic calendar of the institute.) 3. To prepare budget for all cultural events and take necessary steps for its approval. 4.To prepare and maintain records of all cultural activities.


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		5. To arrange various cultural programmes (fresher's party, college annual day, etc.).
EXTERNAL AFFAIRS & HOSPITALITY COMMITTEE	P.Govardhan Reddy Dr.A.Srinivas A.Prabhakar reddy Md.Ismail P.Sunitha	1. To address issues concerning students with the University. 2. To receive the inspectors and provide the facilities ex. PCI, AICTE, NAAC etc. 3. To receive the external examiners for the exams and provide the facilities 4. To deal any other activities outside about the institute with consent of college authority 5. To provide the necessary faculties for any guests from outside of the college

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