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Raigir (V), Bhongir (M), Nalgonda (Dt.), Ph : 08685 - 645450, 200143, Fax : 91 - 40 - 24331533

WOMEN'S GRIEVANCE & REDRESSAL CELL (WGRC)

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**PRINCIPAL
UNITY COLLEGE OF PHARMACY
RAIGIRI (V), BHONGIR (M),
YADADRI BHONGIR (DT)**



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WOMEN'S GRIEVANCE & REDRESSAL CELL (WGRC)

Unity College of Pharmacy has established the Women's Grievance & Redressal cell (WGRC) on 27.07.2017. All grievances of the students or staff are resolved with the Women's Grievance & Redressal Cell in a systematic way. Grievances can be related to academic, administrative, facilities, discrimination of any kind sexual caste religion, or unfair treatment. Women's Grievance & Redressal Cell is constituted by the Principal of the college as per the University regulations.

AIMS AND OBJECTIVES OF THE WOMEN GRIEVANCE & REDRESSAL CELL (WGRC)

A Women's Grievance & Redressal Cell is constituted for the redressal of the grievances reported by the students or faculty of the college with the following objectives:

1. Encouraging the Students to express their grievances/problems freely and frankly, without any fear of being victimized.
2. To prevent sexual harassment and to promote the general well-being of female students, teaching and non-teaching female staff of the college.
3. To provide guidelines for the redressal of grievances related to sexual harassment of female students, teaching and non-teaching female staff of the College.
4. Students are advised to refrain from inciting their fellow students against other students, faculty and college administration.
5. All the staff are advised to be responsive and affectionate to students and stakeholders and not to behave in a vindictive manner towards any of them for any reason.

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2. POWERS AND DUTIES OF WGRC

- (i) To process individual grievances concerning academic, administrative, facilities, discrimination of any kind sexual/caste/religion or unfair treatment in the departments/administration/authorities and to recommend suitable action in the manner and mode particularly provided here by.
- (ii) In case of sexual harassment in any of the premises of the college, active assistance shall be provided to the complainant by the WGRC to pursue the complaint and safety of the Buticpant shall also be ensured.
- (iii) WGRC shall provide all the necessary assistance for the purpose of ensuring full, effective and speedy implementation of these directions.
- (iv) In case of any such grievances, the members of the cell are empowered to sort out the problems at their level through discussion with complainers.
- (v) In case the members fail to find out any solution then the matter is referred to the chair person for final commitment on the matter.
- (vi) Considering the nature and depth of the grievances due inquiry is made by the members of the cell and through personal discussion the matter is solved. If anybody is found to be guilty for any kind of nuisance he or she is given punishment with due consideration with the chair person. The nature of punishment could be giving information to the police (if situation arises for so)/or/expulsion from the college as per the rule of the institute.

3. MEETINGS OF THE CELL

- (i) The Cell shall meet at least twice every academic year and the intervening period between two meetings shall not exceed six months.
- (ii) The Chairperson of the Cell can call for a special meeting at any time upon the written request of not less than one third of the total number of members of the cell, on a date not later than 15 days after the receipt of such requisition by the Chairperson.

4. PROCEDURE FOR INVESTIGATION OF COMPLAINTS


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- (i) Any employee/student of the college shall have the right to lodge a complaint with any of the members of the cell.
- (ii) Such complaints may be oral or in writing.
- (iii) Any complaint in writing shall be signed by the person making the complaint. If the complaint is oral the same shall be documented in writing in detail by the cell member to whom the complaint is made and shall not be acted upon till signed by the complainant. A Complaint Register shall be maintained. It should be a confidential document.
- (iv) The complainant shall be afforded full confidentiality at this stage.
- (v) In the event of the complaint being made to any member of the cell, immediately upon receipt of the complaint, and within not more than 10 working days, the member of the cell to whom the complaint is made, shall communicate the same to the Chairperson of the cell. However, if the complainant so desires, her name shall be kept confidential and shall not be divulged except to the cell.
- (vi) The cell formulary will review all cases and will act accordingly as per the Management's policy.
- (vii) The student coordinator and staff coordinators of Women's Grievance & Redressal Cell act as facilitators to communicate and sort out the grievances at the department level.
- (viii) Unresolved grievance at the departmental level is referred to the Grievance Redressal Cell of the institution.

For any complaints:

Mrs.K.Anitha

Associate Professor,

Dept. of Pharmaceutical Analysis,

Contact No- 7893887326


Principal
PRINCIPAL
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Date: 07.02.2024

CIRCULAR

The following members were deputed as a committee to monitor and address all the grievances faced by women of this institute along with creating awareness about various gender related issues for the academic year 2023-24.

S.NO	NAME	DESIGNATION	DESIGNATION IN COMMITTEE
1	Mr.A.Prabhakar Reddy	Chairman	Chairman
2	Dr.Ampati Srinivas	Professor & Principal	President
3	Dr.K.Mohini	Vice Principal	APIO
4	Mr.P.Goverdhan Reddy	Director	Member
5	Mr.V.Amulya	Assistant Professor	Member
6	Mr.A.Sujatha	Assistant Professor	Member
7	Mrs.A.Priyanka	Assistant Professor	Member
8	Ms.M.Nandini	Assistant Professor	Member
9	Ms.A.Kalpana	M.Pharmacy	Student Member
10	Ms. B.Aruna	B.Pharmacy	Student Member

ROLES & RESPONSIBILITIES:

- To deal with the cases/ complaints of sexual annoyance and any other type of harassment of the students of the college
- To process all the individual complaints and the stable action Here in them an randmode as per the college nom


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To provide assistance for the students taking to preventive students in them at thereof

- gender discrimination and sexual harassment
- To form / review the guidelines / policy for redressal of the grievance as required from time o time, which may be in accordance with those issued by Supreme Court and Government Agencies.
- To allow students to put up a grievance in writing to the respective committee in charge.
- To act up on those cases which have been forwarded along with the necessary document
- To assure that the grievance has been properly solved in a stipulated time limit provided by the cell.
- To furnish the female-students, faculty and staff members with knowledge of their legal rights.
- To safe guard the rights of female students, faculty and staff members.
- The provision of opportunities and programs for girls and women to befinancially, mentally and emotionally empowered to promote their growth as individuals in their own right.
- To promote a culture of respect and equality for female gender.
- To provide a platform for listening to complaints and redressal of grievances.
- To incorporate hygiene habits and ensure a healthy atmosphere in and around the college premises.
- To prevent sexual harassment and to promote general well-being of female students ,teaching and non-teaching female staff of Unity College of Pharmacy.
- To ensure personality along with academic developement of students
- To organize various types of training programmes and create awareness about self-employment shelties, women's rights and gender equity.

MEETINGSCHEDULE:

Committee meets periodically in the academic year and when ever required

1. The Cell shall meet at least twice every academic year
2. The Chairperson of the Cell can call for an emergency meeting on receipt of a complaint


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DATE: 07.02.2024

CIRCULAR

It is here by informed to all the committee members of "Women's Grievance & Redressal Cell that a meeting has been scheduled on 09th Feb 2024 at 1:30pm in the Principal Chamber to discuss the following agenda points. The committee members are solicited to make their presence.

Agenda:

- Discuss roles and responsibilities of the committee.
- Performance of the Committee for the academic year 2023-24
- To pertain various facts related to women empowerment.
- To look into various grievances lodged by the women of the institute and take necessary action against them.

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Date: 09.02.2024

Minutes of the Meeting

The first meeting of the Women's Grievance & Redressal cell of the college with its newly constituted members for the academic session 2023-24 started at 1.30 pm on 09th February, 2024 under the Chairmanship of Dr.Ampati Srinivas, Principal and Chairperson. The following members were invited the meeting:

S.NO	NAME	DESIGNATION	DESIGNATION IN COMMITTEE
1	Mr.A.Prabhakar Reddy	Chairman	Chairman
2	Dr.Ampati Srinivas	Professor & Principal	President
3	Dr.K.Mohini	Vice Principal	APIO
4	Mr.P.Goverdhan Reddy	Director	Member
5	Mr.V.Amulya	Assistant Professor	Member
6	Mr.A.Sujatha	Assistant Professor	Member
7	Mrs.A.Priyanka	Assistant Professor	Member
8	Ms.M.Nandini	Assistant Professor	Member
9	Ms.A.Kalpana	M.Pharmacy	Student Member
10	Ms. B.Aruna	B.Pharmacy	Student Member

Minutes of the Meeting:

At the beginning ,the Chairperson welcomed all present and commenced the proceedings. Thereafter, the Chairperson called on the agenda for the meeting

Outcomes:

1. To read and confirm the minutes of the previous meeting of the Women's Grievance & Redressal Cell held on 20th April 2023. The members unanimously confirmed the minutes.


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2. All the planned events for the academic year 2023-24 were conducted smoothly as planned. Due to the attentiveness & alertness by WGRC, there were no sexual harassment incidents.
3. The chain mail leaned about the objective and functionality of the cell,
 - Providing appropriate working conditions in respect of work, leisure, health and hygiene to further ensure that there is no hostile environment towards women at work places.
 - The Cell shall process all the individual complaints and take immediate suitable action.
 - The Cell shall provide assistance for taking preventive steps in the matter of sexual harassment.
4. Regarding measures to be taken ,it was decided to promote measures aimed at achieving gender equality ,removal of gender bias or discrimination, sexual harassment and other acts of gender based violence in the college, safety and security to the girl students should be given priority.
5. The committee asked to conduct awareness programs at regular intervals.
6. Regarding matter of grievance complaint, it was found by the members that not a single grievance has been brought to the notice of the Committee during the session, thus Redressals nil.


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ANTI-RAGGING COMMITTEE 2023-24

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Ref: UCPB/ARC/JNTU/2023-2024

Date: 12/12/2023

CIRCULAR

This is to inform that in the line with the policy of Unity College of Pharmacy to uphold complete ragging free environment in Unity College of Pharmacy campus and in compliance with the letter from AICTE, PCI and JNTUH from time to time, Anti-Ragging Committee is constituted with the following members for the academic year 2023-24.

S.No	NAME	DESIGNATION& DEPARTMENT	DESIGNATION IN COMMITTEE	MOBILE NUMBER
1	Dr.Ampati Srinivas	Principal (Department of Chemistry & Department of Pharmaceutical Analysis)	Chairperson	7013027328
2	Dr.K.Mohini	Professor (Department of Pharmaceutics)	Co-ordinator	9951098762
3	Mr.I.Rajeev	Associate Professor (Department of Pharmacology)	Member	6300354326
4	Mr.P.Goverdhan Reddy	Associate Professor (Department of Pharmaceutics)	Member	9866111190
5	Dr.Md.Ismail	Associate Professor (Department of Pharmaceutics)	Member	9959905123
6	Mr.S.Amarnath	Associate Professor (Department of Pharma.chemistry)	Member	7730954281
7	Mrs.K.Anitha	Assistant Professor (Department of Pharmaceutical Analysis)	Member	7893887326
	Mr.Md.Kaleel Pasha	Civil Person	Member	9014384264


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9.	Mr.T.Mallesha	Police	Member	9848595856
10.	Mr.G.Nagaraju	Local Media (V6)	Member	9030617402
11.	Mr.Manga Praveen	Youth Activist	Member	9951132744
12.	Mr.G.Shyam Sundar Reddy	Parent	Member	9959683607
13.	Mrs.P.Sunitha	Adm.Officer	Member	8885580051
14.	Ms.R.Sai Krishna	PG Senior Student	Member	9553766681
15.	Ms.B.Rushikesh	PG Student	Member	8328289026
16.	Mr.Venkata Ramana	UG Senior Student	Member	8522951875
17.	Ms.V.Prasanna	UG Senior Student	Member	7981086145
18.	Mr. Abhishek	UG Senior Student	Member	9281034378
19.	Mr. Tharun	UG Senior Student	Member	9912372768
20.	Ms.Sreevani K	UG Senior Student	Member	6304267541


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Anti-Ragging Squad:

S.No	Name of the Member	Designation of the member	Designation in the Committee
1	Dr.Ampati Srinivas	Professor & Principal	Chairperson
2	Dr.K.Mohini	Professor	Co-Ordinator
3	Mr.P.Goverdhan Reddy	Associate Professor	Member
4	Mr.I.Rajeev	Associate Professor	Member
5	Mr.Md.Ismail	Associate Professor	Member
6	Mrs.K.Anitha	Associate Professor	Member
7	Mrs.P.Sunitha	Admin.Officer	Member

DUTIES AND RESPONSIBILITIES:

- ✓ To educate the person and their wards about anti-ragging rules and the consequences of ragging activities, at the time of admission.
- ✓ To ensure that there is no ragging in the campus.
- ✓ The committee members are requested to go round the Departments and various places in the campus like Campus, Classrooms, Library and Playgrounds to check and prevent any such incidents of ragging, harassment or eve-teasing and other misconducts, if any, and report to the undersigned.
- ✓ They should visit the college campus on the said date mentioned against their name. The visit can be made at any suitable time.
- ✓ Address the new students and enquire about any incidence of Ragging occurred in the promises.
- ✓ To conduct responsiveness programs on Anti-Ragging in the form of meetings and PPTs to the senior students, faculty & non-college personnel.

MEETING SCHEDULE:

1. The meeting shall be held once in the academic year.
2. The committee may conduct emergency meeting any time in a year so deal with any serious issues related to ragging.



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Ref: UCPB/ARC/JNTU/2023/01

DATE: 18/08/2023

CIRCULAR

This is hereby to inform to all the members of “**Anti- Ragging Committee**” that a meeting has been scheduled on 21 Aug 2023 at 12.00 noon in the principal’s chamber to discuss the following agenda points:

Agenda:

- Enforcement of the Anti-Ragging Committee for the academic year 2023-24.
- To spread awareness about the existence of committee in the college.
- Measures to be taken to further consolidate prevention and prohibition of ragging.
- Any other subject with the permission of the chair.

COORDINATOR


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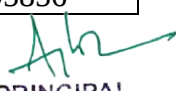
Ref. No; Ref: UCPB/ARC/JNTU/2023/MOM-01

DATE: 23/08/2023

Minutes of Meeting

The first meeting of Anti-Ragging Committee held on date at time in the principal's chamber.
The following members were invited for the meeting:

S.No	NAME	DESIGNATION& DEPARTMENT	DESIGNATION IN COMMITTEE	MOBILE NUMBER
1	Dr.Ampati Srinivas	Principal (Department of Chemistry & Department of Pharmaceutical Analysis)	Chairperson	7013027328
2	Dr.VRK	Professor (Department of Pharmaceutics)	Co-ordinator	9951098762
3	Mr.I.Rajeev	Associate Professor (Department of Pharmacology)	Member	6300354326
4	Mr.P.Goverdhan Reddy	Associate Professor (Department of Pharmaceutics)	Member	9866111190
5	Dr.Md.Ismail	Associate Professor (Department of Pharmaceutics)	Member	9959905123
6	Mr.S.Amarnath	Associate Professor (Department of Pharma.chemistry)	Member	7730954281
7	Mrs.K.Anitha	Assistant Professor (Department of Pharmaceutical Analysis)	Member	7893887326
8	Mr.Md.Kaleel Pasha	Civil Person	Member	9014384264
	Mr.T.Malles	Police	Member	9848595856


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10.	Mr.G.Nagaraju	Local Media (V6)	Member	9030617402
11.	Mr.Manga Praveen	Youth Activist	Member	9951132744
12.	Mr.G.Shyam Sundar Reddy	Parent	Member	9959683607
13.	Mrs.P.Sunitha	Adm.Officer	Member	8885580051
14.	Ms.R.Sai Krishna	PG Senior Student	Member	9553766681
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17.	Ms.V.Prasanna	UG Senior Student	Member	7981086145
18.	Mr. Abhishek	UG Senior Student	Member	9281034378
19.	Mr. Tharun	UG Senior Student	Member	9912372768
20.	Ms.Sreevani K	UG Senior Student	Member	6304267541

The meeting of the Anti-Ragging Committee of the college for the session 2021-22 started at noon. The coordinator affectionately welcomed all the members to the meeting and the business of the meeting followed on taking the agenda for discussion under the leadership of Dr. Ampati Srinivas, Principal and Chairperson.

OUTCOME:

- To read and confirm the minutes of the previous meeting of the Anti-Ragging Committee held on 23rd Aug 2023. The house gave confirmation to the minutes.
- Since there is no single matter of complaint either from the student's side or from the members of staff it is considered that the college is ragging free campus.
- Members are directed to prevent the ragging inside and outside the campus.
- To make the students understand the dehumanizing effect of ragging.
- To keep a continuous vigil over ragging so as to prevent its occurrence.
- To organize meeting the students, to advise them to regulate their own movements and interactions, especially with strangers and undesirable characters.

Coordinator is directed to conduct the meetings frequently and discuss day to day situation in the campus and inform to the higher authorities


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Ref: UCPB/ARG/2023-24

DATE:18/01/2024

CIRCULAR

All the staff & students of I, II years of B. Pharmacy are hereby informed that “**Awareness on Anti-Ragging**” program has been scheduled on date and time in the Seminar hall.

Note: All students must attend the program.


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DATE: 24/01/2024

REPORT

NAME OF THE REPORT: “Anti-Ragging Awareness”.

DATE : 24/01/2024

CHIEF GUEST : Mr. P.Goverdhan Reddy
Director & Associate Professor,
Department of Pharmaceutics,
Unity College of Pharmacy

Unity College of Pharmacy organized an “Anti- Ragging Awareness” program for the academic year 2023-24. **Mr. P.Goverdhan Reddy, Director & Associate Professor,** Department of Pharmaceutics, was the speaker. He outlined the consequences of ragging. In his gather explained various forms of Ragging. Ragging in educational institutions, and its adverse effects on lives of students. He emphasized that the students should be aware that ragging in any forms- Verbal, Gestures, Physical, is a punishable offence. He motivated the students should be courageous to face any situations in their life.

He advised the new students not to fear of any action and should not tolerate any kind of atrocities of senior students. He also outlined how the college will take stringent action against the senior student involved in ragging others. He motivated the freshers to maintain friendly relationships with the staff and senior students. Finally **Mr.P.Goverdhan Reddy,** Director & Associate Professor, Department of Pharmaceutics, advised the students to be respectful to each other and have a healthy environment at all times so that their journey in the institution becomes enriching and purposeful one. He further motivated the faculty of the institution to ensure that the inculcating ethical values along with academic advancements should always remain the prime focus.

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Dr. K.Mohini, coordinator of the Anti-Ragging committee explained how they have displayed Anti-ragging slogans, pointers, sign-boards etc to create awareness among the students.

She mentioned that she was feeling proud to state that this institute has no case of ragging reported. The program was concluded with vote of thanks by her. Around 120 students from I, II B.Pharmacy attended the program.

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Grievance and Suggestion Box Committee

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DATE: 15.06.2023

CIRCULAR

All the staff members and students are hereby, informed that the management has decided for constitution of **Grievance and Suggestion Box Committee** for the academic year 2023-24. The grievance and Suggestion Box will be opened periodically in the presence of these committee members.

The committee members are listed below:

Sl.no	Name	Designation & Department	Designation in Committee
1.	Dr. Ampati Srinivas	Professor & principal	Chairperson
2.	Dr. VRK	Professor Dept of Pharmaceutics	Coordinator
3.	Mr.M.Mahesh	External member	Member
4.	Kiran	Physical director	Member
5.	P.Shivani	B.Pharm IV year	Student member
6.	Md.Asma	B.Pharm IV year	Student member
7.	K.Kalyani	B.Pharm III year	Student member
8.	T.Kavya	B.Pharm II year	Student member
9.	A.Ahmad	B.Pharm I year	Student member
10.	G.Bhavani	B.Pharm I year	Student member


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DATE: 17.01.2024

CIRCULAR

All the staff members and students are hereby, informed that the management has decided for constitution of **Grievance and Suggestion Box Committee** for the academic year 2023-24. The grievance and Suggestion Box will be opened periodically in the presence of these committee members.

The committee members are listed below:

Sl.no	Name	Designation & Department	Designation in Committee
1.	Dr. Ampati Srinivas	Professor & principal	Chairperson
2.	Dr. K.Mohini	Professor Dept of Pharmaceutics	Coordinator
3.	Mr.M.Mahesh	External member	Member
4.	Kiran	Physical director	Member
5.	P.Shivani	B.Pharm IV year	Student member
6.	Md.Asma	B.Pharm IV year	Student member
7.	K.Kalyani	B.Pharm III year	Student member
8.	T.Kavya	B.Pharm II year	Student member
9.	A.Ahmad	B.Pharm I year	Student member
10.	G.Bhavani	B.Pharm I year	Student member


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(Approved by AICTE, New Delhi & Affiliated to JNTU Hyd.)

Raigir (V), Bhongir (M), Nalgonda (Dt.), Ph : 08685 - 645450, 200143, Fax : 91 - 40 - 24331533

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

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ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

New Delhi

NOTIFICATION

Dated 01-07-2009

Sub: Prevention and prohibition of Ragging in technical Institutions, Universities including Deemed to be Universities imparting technical education.

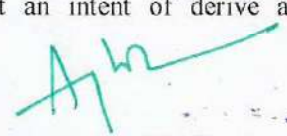
F.No.37-3/Legal/AICTE/2009 - In exercise of the powers conferred under Section 23 read with Section 10 (b), (g), (p) and (q) of AICTE Act, 1987, the All India Council for Technical Education, hereby makes the following Regulations:-

1. Short title and commencement:-

- (i) These regulations may be called the All India Council for Technical Education (Prevention and Prohibition of Ragging in Technical Institutions, Universities including Deemed to be Universities imparting technical education) Regulations 2009.
- (ii) They shall come into force on the date of the notification.

2. Objectives:-

In the view of the directions of the Hon'ble Supreme Court in SLP No 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students which cause or is likely to cause annoyance, hardship or psychological harm or to raise fear of apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique of such fresher or any other student, with or without an intent of derive a


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sadiasticpleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country , and thereby , to provide for the healthy development, physically and psychologically, of all students, the All India Council for Technical Education (AICTE) brings forth these Regulations.

3. Definitions:

- (a) **"Act"** means the All India Council for Technical Education Act 1987 (52 of 1987);
- (b) **Technical Institution** means an institution of Government, Government Aided and Private (self financing) conducting the courses/ programmes in the field of technical education, training and research in Engineering, Technology including MCA, Architecture, Town Planning, Management, Pharmacy, Hotel Management & Catering Technology , Applied Arts& Crafts and such other programmes and areas as notified by the council from time to time;
- (c) **'University'** means a University defined under clause (f) of section 2 of the University Grants Commission Act, 1956 and includes an institution deemed to be a University under section 3 of that Act.
- (d) **"Academic year"** means the period from the commencement of admission of students in any course of study in the institution up to the completion of academic requirements for that particular year.
- (e) **"Head of the Institution"** means the Vice-Chancellor in case of a university or a deemed to be university, the Principall or the Director or such other designation as the executive head of the institution or the college is referred.
- (f) **"Freshers"** means a student who has been admitted to an institution and who is undergoing his/her first year of study in such institutions.
- (g) Words and expressions used and not defined herein but defined in the Act or in the General Clauses Act 1887, shall have the meanings respectively assigned to them in the Act or in the General Clauses Act 1887, as the case may be. And


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(h) All other words and expressions used herein and not defined but defined in the All India Council For Technical Education Act, 1987 (52 of 1987), shall have the meanings respectively assigned to them in the said Act;

4. What Constitutes Ragging: Ragging constitutes one or more of any of the following acts:

- a. any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;


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i.any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

Measures for prevention of ragging:-

It shall be mandatory for every technical Institution, University, deemed to be University imparting technical education to take following measures for prevention of ragging at such institutions.

1.The advertisement issued for admission by a technical institution. University including Deemed to be University concerned and ne the admission authority affiliating University/State Govt/UT Central Govt. as the case may be, shall clearly mention that rapping is totally banned and anyone found guilty of ragging and/or abetting ragging in liable to be punished.

2.The Prospectus and other admission related documents shall contain directions of the Supreme Court Affiliating University admission Authority Sute Gone Central Govt. shall make it mandatory for the institutions under their jurisdiction to compulsorily incorporate such information in their Prospectus These Regulation shall be printed in the brochure of admission/instruction booklet for candidates.

3.The application form for admission enrolment shall have a printed affidnit, preferably both in English and Hindi dive in one of the regional languages The affidat should be filled up and signed by the candidate to the effect that he/she is of the law regarding prohibition of aging as well as the punishments, and that he/she, if found guilty of the offence of ragging and/or abetting ragging, is liable to be punished appropriately.

4.The application form shall also contain a printed affidavit, preferably both in English and Hindi and/or in one of the regional languages and the affidavit should be signed by the parent/guardian of the applicant to the effect that he/she is also aware of the law in this regard and agrees to abide by the punishment meted out to his/her ward in case the latter is found guilty of ragging and/or abetting ragging.

5.The application for admission shall be accompanied by a document along with the School Leaving Certificate/Character Certificate which shall include a report on the behavioral patter of the applicant, so that the institution can thereafter keep intense watch upon the student who has a negative entry in this regard.

6.A student seeking admission to the hostel shall have to submit another affidavit along with his/her application for hostel accommodation that he/she is also aware of the law in this regard and agrees to abide by the punishments meted out if he/she is found guilty of ragging and/or abetting ragging.



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7. Every technical institution, University including Deemed to be University imparting technical education shall maintain a proper record of the affidavits obtained to ensure its safe up keep thereof, including digital copies of the affidavits and such digital copy should be made available to the AICTE or to an Agency identified/nominated by AICTE.

8. The AICTE or an Agency identified/nominated for the purpose and affiliating Universities and Directorate of Technical Education of the concerned State Govt./UT shall maintain an appropriate data base of the affidavits in the digital form obtained from every student at the time of admission to the technical institutions, Universities including Deemed to be Universities imparting technical education.

9. Each batch of freshers should be divided into small groups and each such group shall be assigned to a member of staff. Such staff member should interact individually with each member of the group on daily basis to ascertain the problems/difficulties, if any faced by the freshers in the Institution and extend necessary help.

10. In case of freshers admitted to a Hostel it shall be the responsibility of the teacher incharge of the group to co-ordinate with the warden of the Hostel and to make surprise visits to the rooms in the hostel where the members of the group are lodged. Freshers should be lodged in a separate hostel block wherever possible and where such facilities are not available, the college/institution shall ensure that seniors' access to freshers' accommodation is strictly monitored by wardens, Security Guards and Staff.

11. Every institution should engage or seek the assistance of professional counselors at the time of admissions to counsel 'freshers' in order to prepare them for the life ahead, particularly for adjusting to the life in hostels. At the commencement of the academic session the Head of the technical Institution, University including Deemed to be University imparting technical education shall convene and address a meeting of various functionaries/agencies, like Wardens, representatives of students, parents/guardians, faculty, district administration including police to discuss the measures to be taken to prevent ragging and steps to be taken to identify the offenders and punish them suitably.

12. Every fresher admitted to the technical Institution, University including Deemed to be University imparting technical education shall be given a printed information booklet detailing when and whom he/she has to turn to for help and guidance for various purposes (including Wardens, Head of the institution, members of the anti-ragging committee, relevant district and police authorities), addresses and telephone numbers of such persons/authorities, etc.


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13. The technical institutions, University including Deemed to be University imparting technical education through the information booklet mentioned above shall explain to the new entrants the arrangements for their induction and orientation which promote efficient and effective means of integrating them fully as students.

14. The information booklet mentioned above shall also tell the freshers about their rights as bona fide students and clearly instructing them that they should desist from doing anything against their will even if ordered by the seniors, and that they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.

15. The information booklet mentioned above shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of juniors with the academic environment of the institution.

16. To make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, big posters (preferably with different colors for the provisions of law, punishments, etc.) shall be prominently displayed on all Notice Boards of all departments, hostels and other buildings as well as at vulnerable places. Some of such posters shall be of permanent nature in certain vulnerable places.

17. The technical Institution, University including Deemed to be University imparting technical education shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institutions' resolve to ban ragging and punish those found guilty without fear or favor.

18. The technical Institution, University including Deemed to be University imparting technical education shall identify, properly illuminate and man all vulnerable locations.

19. The technical Institution, University including Deemed to be University imparting technical education shall tighten security in its premises, especially at the vulnerable places. If necessary, intense policing shall be resorted to at such points at odd hours during the early months of the academic session.

20. The technical Institution, University including Deemed to be University imparting technical education shall utilize the vacation period before the start of the new academic year to launch wide publicity campaign against ragging through posters, information booklets, seminars, street plays, etc.

21. The faculties/departments/units of the technical Institution, University including Deemed to be University imparting technical education shall have induction arrangements (including those which


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anticipate, identify and plan to meet any special needs of any specific section of students) in place well in advance of the beginning of the academic year with a clear sense of the main aims and objectives of the induction process.

22. Mobile Phones and other communication devices may be permitted in residential areas including hostels to provide access to the students particularly freshers, to reach out for help from teachers, parents and Institution authorities.

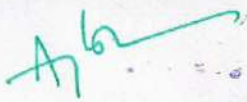
6. Monitoring mechanism in technical institution, University including Deemed to be University imparting technical education:-

a) Anti-ragging Committee: Every institution University including Deemed to be University imparting technical education shall constitute a Committee to be known as the Anti-ragging Committee to be nominated and headed by the Head of the Institution, and consisting of representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the freshers' category as well as senior students, non-teaching staff; and shall have a diverse mix of membership in terms of level as well as gender.

b) It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.

c) **Anti-Ragging Squad:** Every institution University including Deemed to be University imparting technical education shall also constitute a smaller body to be known as the Anti-Ragging Squad to be nominated by the Head of the with such representation as may be considered necessary for maintaining vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times. Provided that the Anti-Ragging Squad shall have representation of various members of the campus community and shall have no outside representation.

d) It shall be the duty of the Anti-Ragging Squad to be called upon to make surprise raids on hostels, and other places vulnerable to incidents and having the potential for ragging and shall be empowered to inspect such places. It shall also be the duty of the Anti-Ragging Squad to conduct an on-the-spot enquiry into any incidents of ragging referred to it by the Head of the institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and the enquiry report along with recommendations shall be


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submitted to the Anti-Ragging Committee for action. Provided that the Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incidents of ragging, and considerations such other relevant information as may be required.

f) **Mentoring Cell:** Every institution shall, at the end of each academic year, in order to promote the objectives of these Regulations, constitute a Mentoring Cell consisting of students volunteering to be Mentors for freshers, in the succeeding academic year; and there shall be as many levels or tiers of Mentors as the number of batches in the institution, at the rate of one Mentor for six freshers and one Mentor of a higher level for six Mentors of the lower level.

g) **Monitoring Cell on Ragging:-** The State Govt/UT and the affiliating University shall set up a Monitoring Cell on Ragging to coordinate with the institutions to monitor the activities of the Anti-Ragging Committees, Squads, and Mentoring Cells, regarding compliance with the instructions on conducting orientation programmes, counseling sessions, etc., and regarding the incidents of ragging, the problem faced by wardens and other officials, etc. This Cell shall also review the efforts made by such institutions to publicize anti-ragging measures, cross-verify the receipt of affidavits from candidates/students and their parents/guardians every year, and shall be the prime mover for initiating action by the University authorities to suitably amend the Statutes or Ordinances or Bye-laws to facilitate the implementation of anti ragging measures at the level of the institution.

h) The Monitoring Cell shall coordinate with the the institutions, universities including deemed to be universities imparting technical education to achieve the objectives of these Regulations; and the Monitoring Cell shall call for reports from the Heads of institutions in regard to the activities of the Anti-Ragging Committees, Anti-Ragging Squads, and the Mentoring Cells at the institutions, and it shall also keep itself abreast of the decisions of the Anti- Ragging Committees etc.

The Monitoring Cell shall also review the efforts made by institutions to publicize anti-ragging measures, soliciting of affidavits from parents/guardians and from students, each academic year, to abstain from ragging activities or willingness to be penalized for violation; and shall function as the prime mover for initiating action for amending the Statutes or Ordinances or Bye-laws to facilitate the implementation of anti-ragging measures at the level of the institution.



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7. Action to be taken against the Principal or the Head of the Institution/Faculty Members/Non-Teaching staff of technical institution, Universities including Deemed to be Universities imparting technical education.

1. The Head of the Institution along with other administrative authorities should take adequate measures for prevention of ragging. Any lapse on the part of
2. The Principal or Head of the Institution/Department shall obtain an affidavit from every employee of the Institution including teaching/non-teaching staff, contract labor employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the building, lawns etc. that he/she would report promptly any case of ragging which comes to his/her notice. A provision shall be made in the service rules for issuing certificates of appreciation to such members of the staff who report ragging which will form part of their service records.
3. Departmental enquiries shall be initiated, in addition to penal consequences against such heads of the Institution/Faculty members/non-teaching staff who display an apathetic or insensitive attitude towards complaints of ragging and would not take timely steps in the prevention of ragging and punishing those who rag.

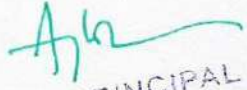
G. Actions to be taken against students for indulging and abetting ragging in technical institutions Universities including Deemed to be University imparting technical education:-

1. The punishment to be meted out to the persons indulged in ragging has to be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents.
2. Every single incident of ragging a First Information Report (FIR) must be filed without exception by the institutional authorities with the local police authorities.
3. The Anti-Ragging Committee of the institution shall take an appropriate decision, with regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging.
4. a) Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:-
 - (i) Cancellation of admission
 - (ii) Suspension from attending classes


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- (iii) Withholding/withdrawing scholarship/fellowship and other benefits
 - (iv) Debarring from appearing in any test/examination or other evaluation process
 - (v) Withholding results
 - (vi).Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - (vii) Suspension/expulsion from the hostel
 - (viii) Rustication from the institution for period ranging from 1 to 4 semesters
 - (ix) Expulsion from the institution and consequent debarring from admission to any other institution.
 - (x) Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.
- b) An appeal against the order of punishment by the Anti-Ragging Committee shall lie,
- i. In case of an order of an institution, affiliated to or constituent part, of the University, to the Vice-Chancellor of the University;
 - ii. In case of an order of a University, to its Chancellor.
 - iii. In case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.

5. The institutional authorities shall intimate the incidents of ragging occurred in their premises along with actions taken to the Council from time to time.


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9. Action to be taken against the technical Institution, University including Deemed to be University imparting technical education which fail to take measures for prevention of ragging:-

1. Role of the concerned technical institutions, Universities including Deemed to be Universities imparting technical education shall be open to scrutiny for the purpose of finding out whether they have taken effective steps preventing ragging and action taken against provision indulged and/or abetting ragging. The Council shall constitute Committees to inspect technical institutions, Universities including Deemed to be Universities imparting technical education to verify the status of anti ragging measures and to investigate specific instances of ragging and take appropriate action.

2. The technical Institution, University including Deemed to be University imparting technical education should submit an affidavit along with its compliance report submitted to AICTE annually with details of measures taken for prevention of ragging in technical institutions. The Compliance Report should also contain the details of the instances of ragging and action taken against students, and others for indulging and abetting ragging.

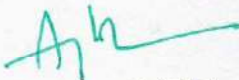
3. All Letters of Approval issued by AICTE such as extension of approval letters, letters issued for additional courses/increase in intake and letters issued for new technical institutions, release of grants, letters of approval issued to integrated campus, second shift etc. shall contain a specific clause of prevention of ragging.

4. The AICTE shall, in respect of any institution that fails to take adequate steps to prevent ragging or fails to act in accordance with these Regulations or fails to punish perpetrators or incidents of ragging suitably, take one or more of the following measures, namely;

i. No admission/Withdrawal of approval granted under section 10(k) of AICTE Act.

ii. Withholding any grant allocated.

iii. Declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programmes of the AICTE.


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iv. Informing the general public, including potential candidates for admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website of the AICTE, declaring that the institution does not possess the minimum academic standards.

Taking such other action within its powers as it may deem fit and impose such other penalties as may be provided in the Act for such duration of time as the institution complies with the provisions of these Regulations.

5. As regards the Universities including Deemed to be Universities imparting technical education the actions proposed to be taken such as stopping release of grants, withdrawal of approval/recognition will be sent to University Grants Commission (UGC), Ministry of Human Resource Development (MHRD), Govt. of India and the concerned State Govt./UT. The UGC, MHRD Govt. of India, and the State Govt./UT concerned shall initiate immediate action on the recommendations of the Council.

10. Duties and Responsibilities of the All India Council for technical Education

a) All India Council for technical Education, or the Central Government or the agency authorized for the purpose shall establish, fund and operate, a toll- free Anti-Ragging Helpline, operational round the clock, which could be accessed by students in distress owing to ragging related incidents.

b) Any distress message received at the Anti-Ragging Helpline shall be simultaneously relayed to the Head of the Institution, the Warden of the Hostels, the Nodal Officer of the affiliating University, if the incident reported has taken place in an institution affiliated to a University, the concerned District authorities and if so required, the District Magistrate, and the Superintendent of Police, and shall also be web enabled so as to be in the public domain simultaneously for the media and citizens to access it.

c) The Head of the institution shall be obliged to act immediately in response to the information received from the Anti-Ragging Helpline as at sub-clause (b) of this clause.

d) The telephone numbers of the Anti-Ragging Helpline and all the important functionaries in every institution, Heads of institutions, faculty members, members of the anti-ragging committees



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and anti- ragging squads, district and sub-divisional authorities and state authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be widely disseminated for access or to seek help in emergencies.

f) The All India Council for technical Education, the Central Government or the agency authorized for the purpose shall maintain an appropriate data base to be created out of affidavits, affirmed by each student and his/her parents/guardians and stored electronically by the institution; and such database shall also function as a record of ragging complaints received, and the status of the action taken thereon.

g) The All India Council for technical Education, the Central Government or the agency authorized for the purpose shall make available the database to a non-governmental agency to be nominated by the Central Government, to build confidence in the public and also to provide information of non compliance with these Regulations to the Councils and to such bodies as may be authorized by the All India Council for technical Education/Central Government.

11. The All India Council for technical Education shall take the following regulatory steps, namely;

- a) The All India Council for technical Education shall make it mandatory for the institution to incorporate in their prospectus, the directions of the Central Government or the State Level Monitoring Committee with regard to prohibition and consequences of ragging, and that non-compliance with these Regulations and directions so provided, shall be considered as lowering of academic standards by the institution, therefore making it liable for appropriate action.
- b) The All India Council for technical Education shall verify that the institutions strictly comply with the requirement of getting the affidavits from the students and their parents/guardians as envisaged under these Regulations.
- c) The All India Council for technical Education shall include a specific condition in the Utilization Certificate, in respect of any financial assistance or grants-in-aid to any institution under any of the general or special schemes of the All India Council for technical Education, that the institution has complied with the anti-ragging measures


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d) Any inciven ragging in an institution shall adversely affect its aceroting or grading by National Board of Accreditation or by any other red accreditation agencies while assessing the institution for accreditation, ranking or grading purposes.

e) The All India Council for technical Education shall constitute an Inter- Council our Bee, consisting of representatives of the various Councils, the Non Governmental agency responsible for monitoring the database maintain the All India Council for technical Education/Central Government and such other bodies in higher education, to coordinate and monitor the anti-ragging measures in institutions across the country and to make recommendations from time to time; and shall meet at least once in six months each year.

f) The All India Council for technical Education shall institute an Anti-Ragging Cell within the AICTE as an institutional mechanism to provide secretarial support for collection of information and monitoring, and to coordinate with the State Level Monitoring Cells and University Level Committees for effective implementation of anti-ragging measures, and the Cell shall also coordinate with the Non-Governmental agency responsible for monitoring the database maintained by the All India Council for technical Education/central Government.

Member Secretary


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UNIVERSITY GRANTS COMMISSION
UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN
HIGHER EDUCATIONAL INSTITUTIONS, 2009.

(Under Section 26 (1) (g) of the University Grants Commission Act, 1956)

New Delhi-110002, the 17th June 2009

F.1-16/2007(CPP-II)

PREAMBLE.

In view of the directions of the Hon'ble Supreme Court in the matter of "University of Kerala v/s. Council, Principals, Colleges and others" in SUP no. 24295 of 2006 dated 16.05.2007 and that dated 8.05.2009 in Civil Appeal number 887 of 2009, and in consideration of the determination of the Central Government and the University Grants Commission to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student-or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students, the University Grants Commission, in consultation with the Councils, brings forth this Regulation.

In exercise of the powers conferred by Clause-(g) of sub-section (1) of Section 26 of the University Grants Commission Act, 1956, the University Grants Commission hereby makes the following Regulations, namely;

8—139 G1/2009


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1. Title, commencement and applicability.-

1.1 These regulations shall be called the "UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009".

1.2 They shall come into force from the date of their publication in the Official Gazette.

1.3 They shall apply to all the institutions coming within the definition of an University under sub-section (f) of section (2) of the University Grants Commission Act, 1956, and to all institutions deemed to be a university under Section 3 of the University Grants Commission Act, 1956, to all other higher educational institutions, or elements of such universities or institutions, including its departments, constituent units and all the premises, whether being academic, residential, playgrounds, canteen, or other such premises of such universities, deemed universities and higher educational institutions, whether located within the campus or outside, and to all means of transportation of students, whether public or private, accessed by students for the pursuit of studies in such universities, deemed universities and higher educational institutions.

2. Objectives.-

To prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; and thereby, to eliminate ragging in all its forms from universities, deemed universities and other higher educational institutions in the country by prohibiting it


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under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

3. What constitutes Ragging.- Ragging constitutes one or more of any of the following acts:

- a. any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. asking any student to do any act which such student will not in the ordinary-course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i. any act that affects the mental health and self-confidence of a fresher or any other student

with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.


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4. Definitions.-

- 1) In these regulations unless the context otherwise requires, -
- a) "Act" means, the University Grants Commission Act, 1956 (3 of 1956);
 - b) "Academic year" means the period from the commencement of admission of students in any course of study in the institution up to the completion of academic requirements for that particular year.
 - c) "Anti-Ragging Helpline" means the Helpline established under clause (a) of Regulation 8.1 of these Regulations.
 - d) "Commission" means the University Grants Commission;
 - e) "Council" means a body so constituted by an Act of Parliament or an Act of any State Legislature for setting, or co-ordinating or maintaining standards in the relevant areas of higher education, such as the All India Council for Technical Education (AICTE), the Bar Council of India (BCI), the Dental Council of India (DCI), the Distance Education Council (DEC), the Indian Council of Agricultural Research (ICAR), the Indian Nursing Council (INC), the Medical Council of India (MCI), the National Council for Teacher Education (NCTE), the Pharmacy Council of India (PCI), etc. and the State Higher Education Councils.
 - f) "District Level Anti-Ragging Committee" means the Committee, headed by the District Magistrate, constituted by the State Government, for the control and elimination of ragging in institutions within the jurisdiction of the district.
 - g) "Head of the institution" means the Vice-Chancellor in case of a university or a deemed to be university, the Principal or the Director or such other designation as the executive head of the institution or the college is referred.
 - h) "Fresher" means a student who has been admitted to an institution and who is undergoing his/her first year of study in such institution.
 - i) "Institution" means a higher educational institution including, but not limited to an university, a deemed to be university, a college, an institute, an institution of national importance set up by an Act of Parliament or a constituent unit of such institution, imparting higher education beyond 12 years of schooling leading to, but not necessarily culminating in, a degree (graduate, postgraduate and/or higher level) and/or to a university diploma.


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j) "NAAC" means the National Academic and Accreditation Council established by the Commission under section 12(ccc) of the Act; .

k) "State Level Monitoring Cell" means the body constituted by the State Government for the control and elimination of ragging in institutions within the jurisdiction of the State, established under a State Law or on the advice of the Central Government, as the case may be.

(2) Words and expressions used and not defined herein but defined in the Act or in the General Clauses Act, 1897, shall have the meanings respectively assigned to them in the Act or in the General Clauses Act, 1897, as the case may be.

5. Measures for prohibition of ragging at the institution level:-

a) No institution or any part of it thereof, including its elements, including, but not limited to, the departments, constituent units, colleges, centres of studies and all its premises, whether academic, residential, playgrounds, or canteen, whether located within the campus, or outside, and in all means of transportation of students, whether public or private, accessed by students for the pursuit of studies in such institutions, shall permit or condone any reported incident of ragging in any form; and all institutions shall take all necessary and required measures, including but not limited to the provisions of these Regulations, to achieve the objective of eliminating ragging, within the institution or outside,

b) All institutions shall take action in accordance with these Regulations against those found guilty of ragging and/or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

6 Measures for prevention of ragging at the institution level:-

6.1 An institution shall take the following steps in regard to admission or registration of students; namely,

a) Every public declaration of intent by any Institution, in any electronic, audiovisual or print or any other media, for admission of students to any course of study shall expressly provide that ragging is totally prohibited in the institution,


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and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with these Regulations as well as under the provisions of any penal law for the time being in force.

b) The brochure of admission/instruction booklet or the prospectus, whether in print or electronic format, shall prominently print these Regulations in full.

Provided that the institution shall also draw attention to any law concerning ragging and its consequences, as may be applicable to the institution publishing such brochure of admission/instruction booklet or the prospectus.

Provided further that the telephone numbers of the Anti-Ragging Helpline and all the important functionaries in the institution, including but not limited to the Head of the institution, faculty members, members of the Anti-Ragging Committees and Anti-Ragging Squads, District and Sub-Divisional authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be published in the brochure of admission/instruction booklet or the prospectus.

c) Where an institution is affiliated to a University and publishes a brochure of admission/instruction booklet or a prospectus, the affiliating university shall ensure that the affiliated institution shall comply with the provisions of clause (a) and clause (b) of Regulation 6.1 of these Regulations.

d) The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the applicant, as provided in the English language in Annexure I to these Regulations, to be filled up and signed by the applicant to the effect that he/she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that he/she has not been expelled and/or debarred by any institution and further aver that he/she would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, is liable to be proceeded against under these Regulations or under any penal law or any



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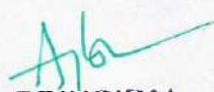
other law for the time being in force and such action would include but is not limited to debarment or expulsion of such student.

e) The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the parents/guardians of the applicant, as provided in the English language in Annexure I to these Regulations, to be filled up and signed by the parents/guardians of the applicant to the effect that he/she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that his/her ward has not been expelled and/or debarred by any institution and further aver that his/her ward would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, his/her ward is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of his/her ward.

f) The application for admission shall be accompanied by a document in the form of, or annexed to, the School Leaving Certificate/Transfer Certificate/Migration Certificate/Character Certificate reporting on the inter-personal/social behavioural pattern of the applicant, to be issued by the school or institution last attended by the applicant, so that the institution can thereafter keep watch on the applicant, if admitted, whose behaviour has been commented in such document.

g) A student seeking admission to a hostel forming part of the institution, or seeking to reside in any temporary premises not forming part of the institution, including a private commercially managed lodge or hostel, shall have to submit additional affidavits countersigned by his/her parents/guardians in the form prescribed in Annexure I and Annexure II to these Regulations respectively along with his/her application.

h) Before the commencement of the academic session in any institution, the Head of the Institution shall convene and address a meeting of various functionaries/agencies, such as Hostel Wardens, representatives of students,


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parents/ guardians, faculty, district administration including the police, to discuss the measures to be taken to prevent ragging in the institution and steps to be taken to identify those indulging in or abetting ragging and punish them.

i) The institution shall, to make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, prominently display posters depicting the provisions of penal law applicable to incidents of ragging, and the provisions of these Regulations and also any other law for the time being in force, and the punishments thereof, shall be prominently displayed on Notice Boards of all departments, hostels and other buildings as well as at places, where students normally gather and at places, known to be vulnerable to occurrences of ragging incidents.

j) The institution shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institution's resolve to ban ragging and punish those found guilty without fear or favour.

k) The institution shall identify, properly illuminate and keep a close watch on all locations known to be vulnerable to occurrences of ragging incidents.

l) The institution shall tighten security in its premises, especially at vulnerable places and intense policing by Anti-Ragging Squad, referred to in these Regulations and volunteers, if any, shall be resorted to at such points at odd hours during the first few months of the academic session.

m) The institution shall utilize the vacation period before the start of the new academic year to launch a publicity campaign against ragging through posters, leaflets and such other means, as may be desirable or required, to promote the objectives of these Regulations.

n) The faculties/departments/units of the institution shall have induction arrangements, including those which anticipate, identify and plan to meet any special needs of any specific section of students, in place well in advance of the beginning of the academic year with an aim to promote the objectives of this Regulation.

o) Every institution shall engage or seek the assistance of professional counsellors before the commencement of the academic session, to be available


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when required by the institution, for the purposes of offering counselling to freshers and to other students after the commencement of the academic year.

p) The head of the institution shall provide information to the local police and local authorities, the details of every privately commercially managed hostels or lodges used for residential purposes by students enrolled in the institution and the head of the institution shall also ensure that the Anti-Ragging Squad shall ensure vigil in such locations to prevent the occurrence of ragging therein.

6.2 An institution shall, on admission or enrolment or registration of students, take the following steps, namely;

a) Every fresh student admitted to the institution shall be given a printed leaflet detailing to whom he/she has to turn to for help and guidance for various purposes including addresses and telephone numbers, so as to enable the student to contact the concerned person at any time, if and when required, of the Anti-Ragging Helpline referred to in these Regulations, Wardens, Head of the institution, all members of the anti-ragging squads and committees, relevant district and police authorities?

b) The institution, through the leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall explain to the freshers, the arrangements made for their induction and orientation which promote efficient and effective means of integrating them fully as students with those already admitted to the institution in earlier years.

c) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall inform the freshers about their rights as bona fide students of the institution and clearly instructing them that they should desist from doing anything, with or against their will, even if ordered to by the seniors students, and that any attempt of ragging shall be promptly reported to the Anti-ragging Squad or to the Warden or to the Head of the institution, as the case may be.

d) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of freshers with the academic environment of the institution.

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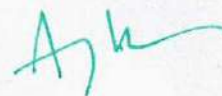
e) The institution shall, on the arrival of senior students after the first week or after the second week, as the case may be, schedule orientation programmes as follows, namely; (i) joint sensitization programme and counselling of both freshers and senior students by a professional counsellor, referred to in clause (o) of Regulation 6.1 of these Regulations; (ii) joint orientation programme of freshers and seniors to be addressed by the Head of the institution and the anti-ragging committee; (iii) organization on a large scale of cultural, sports and other activities to provide a platform for the freshers and seniors to interact in the presence of faculty members; (iv) in the hostel, the warden should address all students; and may request two junior colleagues from the college faculty to assist the warden by becoming resident tutors for a temporary duration. (v) as far as possible faculty members should dine with the hostel residents in their respective hostels to instil a feeling of confidence among the freshers.

f) The institution shall set up appropriate committees, including the course-in-charge, student advisor, Wardens and some senior students as its members, to actively monitor, promote and regulate healthy interaction between the freshers, junior students and senior students.

g) Freshers or any other student(s), whether being victims, or witnesses, in any incident of ragging, shall be encouraged to report such occurrence, and the identity of such informants shall be protected and shall not be subject to any adverse consequence only for the reason for having reported such incidents.

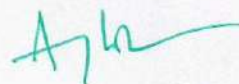
h) Each batch of freshers, on arrival at the institution, shall be divided into small groups and each such group shall be assigned to a member of the faculty, who shall interact individually with each member of the group every day for ascertaining the problems or difficulties, if any, faced by the fresher in the institution and shall extend necessary help to the fresher in overcoming the same.

i) It shall be the responsibility of the member of the faculty assigned to the group of freshers, to coordinate with the Wardens of the hostels and to make surprise visits to the rooms in such hostels, where a member or members of the group are lodged; and such member of faculty shall maintain a diary of his/her interaction with the freshers under his/her charge.



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- j) Freshers shall be lodged, as far as may be, in a separate hostel block, and where such facilities are not available, the institution shall ensure that access of seniors to accommodation allotted to freshers is strictly monitored by wardens, security guards and other staff of the institution.
- k) A round the clock vigil against ragging in the hostel premises, in order to prevent ragging in the hostels after the classes are over, shall be ensured by the Institution.
- l) It shall be the responsibility of the parents/guardians of freshers to promptly bring any instance of ragging to the notice of the Head of the Institution.
- m) Every student studying in the institution and his/her parents/guardians shall provide the specific affidavits required under clauses (d), (e) and (g) of Regulation 6.1 of these Regulations at the time of admission or registration, as the case may be, during each academic year,
- n) Every institution shall obtain the affidavit from every student as referred to above in clause (m) of Regulation 6.2 and maintain a proper record of the same and to ensure its safe upkeep thereof, including maintaining the copies of the affidavit in an electronic form, to be accessed easily when required either by the Commission or any of the Councils or by the institution or by the affiliating University or by any other person or organisation authorised to do so.
- o) Every student at the time of his/her registration shall inform the institution about his/her place of residence while pursuing the course of study, and in case the student has not decided his/her place of residence or intends to change the same, the details of his place of residence shall be provided immediately on deciding the same; and specifically in regard to a private commercially managed lodge or hostel where he/she has taken up residence.
- p) The Head of the institution shall, on the basis of the information provided by the student under clause (o) of Regulation 6.2, apportion sectors to be assigned to members of the faculty, so that such member of faculty can maintain vigil and report any incident of ragging outside the campus or en route while commuting to the institution using any means of transportation of students, whether public or private.



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q) The Head of the institution shall, at the end of each academic year, send a letter to the parents/guardians of the students who are completing their first year in the institution, informing them about these Regulations and any law for the time being in force prohibiting ragging and the punishments thereof as well as punishments prescribed under the penal laws, and appealing to them to impress upon their wards to desist from indulging in ragging on their return to the institution at the beginning of the academic session next.

6.3 Every institution shall constitute the following bodies; namely,

- a) Every institution shall constitute a Committee to be known as the Anti-Ragging Committee to be nominated and headed by the Head of the institution, and consisting of representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, representatives of faculty members; representatives of parents, representatives of students belonging to the freshers' category as well as senior students, non-teaching staff; and shall have a diverse mix of membership in terms of levels as well as gender,
- b) It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.
- c) Every institution shall also constitute a smaller body to be known as the Anti-Ragging Squad to be nominated by the Head of the Institution with such representation as may be considered necessary for maintaining vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times.

Provided that the Anti-Ragging Squad shall have representation of various members of the campus community and shall have no outside representation.

- d) It shall be the duty of the Anti-Ragging Squad to be called upon to make surprise raids on hostels, and other places vulnerable to incidents of, and having the potential of, ragging and shall be empowered to inspect such places.
- e) It shall also be the duty of the Anti-Ragging Squad to conduct an on-the-spot enquiry into any incident of ragging referred to it by the Head of the institution.


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or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person; as the case may be; and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action under clause (a) of Regulation 9.1,

Provided that the Anti-Ragging Squad shall conduct such enquiry .. observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incident of ragging, and considering such other relevant information as may be required.

f) Every institution shall, at the end of each academic year, In order to promote the objectives of these Regulations, Constitute a Mentoring Cell consisting of students volunteering to be Mentors for freshers, in the succeeding academic year; and there shall be as many levels or tiers of Mentors as the number of batches in the institution, at the rate of one Mentor for six freshers and one Mentor of a higher level for six Mentors of the lower level.

g) Every University shall constitute a body to be known as Monitoring Cell on Ragging, which shall coordinate with the affiliated colleges and institutions under the domain of the University to achieve the objectives of these Regulations; and the Monitoring Cell shall call for reports from the Heads of institutions in regard to the activities of the Anti-Ragging Committees, Anti - Ragging Squads, and the Mentoring Cells at the institutions, and it shall also keep itself abreast of the decisions of the District level Anti-Ragging Committee headed by the District Magistrate.

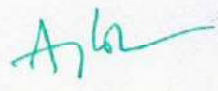
h) The Monitoring Cell shall also review the efforts made by institutions to publicize anti-ragging measures, soliciting of affidavits from parents/guardians and from students, each academic year, to abstain from ragging activities or willingness to be penalized for violations; and shall function as the prime mover for initiating action on the part of the appropriate authorities of the university for amending the Statutes or Ordinances or Bye-laws to facilitate the implementation of anti-ragging measures at the level of the institution.

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6.4 Every institution shall take the following other measures, namely;

- a) Each hostel or a place where groups of students reside, forming part of the institution, shall have a full-time Warden, to be appointed by the institution as per the eligibility criteria laid down for the post reflecting both the command and control aspects of maintaining discipline and preventing incidents of ragging within the hostel, as well as the softer skills of counselling and communicating with the youth outside the class-room situation; and who shall reside within the hostel, or at the very least, in the close vicinity thereof.
- b) The Warden shall be accessible at all hours and be available on telephone and other modes of communication, and for the purpose the Warden shall be provided with a mobile phone by the institution, the number of which shall be publicised among all students residing in the hostel.
- c) The institution shall review and suitably enhance the powers of Wardens; and the security personnel posted in hostels shall be under the direct control of the Warden and their performance shall be assessed by them.
- d) The professional counsellors referred to under clause (o) of Regulation 6.1 of these Regulations shall, at the time of admission, counsel freshers and/or any other student(s) desiring counselling, in order to prepare them for the life ahead, particularly in regard to the life in hostels and to the extent possible, also involve parents and teachers in the counselling sessions.
- e) The institution shall undertake measures for extensive publicity against ragging by means of audio-visual aids, counselling sessions, workshops, painting and design competitions among students and such other measures, as it may deem fit.
- f) In order to enable a student or any person to communicate with the Anti-Ragging Helpline, every institution shall permit unrestricted access to mobile phones and public phones in hostels and campuses, other than in class-rooms, seminar halls, library, and in such other places that the institution may deem it necessary to restrict the use of phones.
- g) The faculty of the institution and its non-teaching staff, which includes but is not limited to the administrative staff, contract employees, security guards


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and employees of service providers providing services within the institution, shall be sensitized towards the ills of ragging, its prevention and the consequences thereof.

h) The institution shall obtain an undertaking from every employee of the institution including all teaching and non-teaching members of staff, contract labour employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the buildings/lawns and employees of service providers providing services within the institution, that he/she would report promptly any case of ragging which comes to his/her notice,

i) The institution shall make a provision in the service rules of its employees for issuing certificates of appreciation to such members of the staff who report incidents of ragging, which will form part of their service record,

j) The institution shall give necessary instructions to the employees of the canteens and messing, whether that of the institution or that of a service provider providing this service, or their employers, as the case may be, to keep a strict vigil in the area of their work and to report the incidents of ragging to the Head of the institution or members of the Anti-Ragging Squad or members of the Anti-Ragging Committee or the Wardens, as may be required.

k) All Universities awarding a degree in education at any level, shall be required to ensure that institutions imparting instruction in such courses or conducting training programme for teachers include inputs relating to anti-ragging and the appreciation of the relevant human rights, as well as inputs on topics regarding sensitization against corporal punishments and checking of bullying amongst students, so that every teacher is equipped to handle at least the rudiments of the counselling approach.

l) Discreet random surveys shall be conducted amongst the freshers every fortnight during the first three months of the academic year to verify and crosscheck whether the institution is indeed free of ragging or not and for the purpose the institution may design its own methodology of conducting such surveys.

m) The institution shall cause to have an entry, apart from those relating to general conduct and behaviour, made in the Migration/Transfer Certificate issued to the student while leaving the institution, as to whether the student has been


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punished for committing or abetting an act of ragging, as also whether the student has displayed persistent violent or aggressive behaviour or any inclination to harm others, during his course of study in the institution,

n) Notwithstanding anything contained in these Regulations with regard to obligations and responsibilities pertaining to the authorities or members of bodies prescribed above, it shall be the general collective responsibility of all levels and sections of authorities or functionaries including members of the faculty and employees of the institution, whether regular or temporary, and employees of service providers providing service within the institution, to prevent or to act promptly against the occurrence of ragging or any incident of ragging which comes to their notice.

o) The Heads of institutions affiliated to a University or a constituent of the University, as the case may be, shall, during the first three months of an academic year, submit a weekly report on the status of compliance with Anti-Ragging measures under these Regulations, and a monthly report on such status thereafter, to the Vice-chancellor of the University to which the institution is affiliated to or recognized by.

p) The Vice Chancellor or each University, shall submit fortnightly reports of the University, including those of the Monitoring Cell on Ragging in case of an affiliating university, to the State Level Monitoring Cell.

7. Action to be taken by the Head of the institution.- On receipt of the recommendation of the Anti Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorised by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely;

- i. Abetment to ragging;
- ii. Criminal conspiracy to rag;
- iii. Unlawful assembly and rioting while ragging;


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- iv. Public nuisance created during ragging;
- v. Violation of decency and morals through ragging;
- vi. Injury to body, causing hurt or grievous hurt;
- vii. Wrongful restraint;
- viii. Wrongful confinement;
- ix. Use of criminal force;
- x. Assault as well as sexual offences or unnatural offences;
- xi. Extortion;
- xii. Criminal trespass;
- xiii. Offences against property;
- xiv. Criminal intimidation;
- xv. Attempts to commit any or all of the above mentioned offences against the victim(s);
- xvi. Threat to commit any or all of the above mentioned offences against the victim(s);
- xvii. Physical or psychological humiliation;
- xviii. All other offences following from the definition of "Ragging".

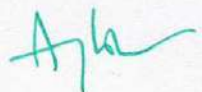
Provided that the Head of the institution shall forthwith report the occurrence of the incident of ragging to the District Level Anti-Ragging Committee and the Nodal officer of the affiliating University, if the institution is an affiliated institution.

Provided further that the institution shall also continue with its own enquiry initiated under clause 9 of these Regulations and other measures without waiting for action on the part of the police/local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

8. Duties and Responsibilities of the Commission and the Councils. -

8.1 The Commission shall, with regard to providing facilitating communication of information regarding incidents of ragging in any institution, take the following steps, namely;

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a) The Commission shall establish, fund and operate, a toll-free Anti-Ragging Helpline, operational round the clock, which could be accessed by students in distress owing to ragging related incidents.

b) Any distress message received at the Anti-Ragging Helpline shall be simultaneously relayed to the Head of the Institution, the Warden of the Hostels, the Nodal Officer of the affiliating University, if the incident reported has taken place in an institution affiliated to a University, the concerned District authorities and if so required, the District Magistrate, and the Superintendent of Police, and shall also be web enabled so as to be in the public domain simultaneously for the media and citizens to access it.

c) The Head of the institution shall be obliged to act immediately in response to the information received from the Anti-Ragging Helpline as at sub-clause (b) of this clause.

d) The telephone numbers of the Anti-Ragging Helpline and all the important functionaries in every institution, Heads of institutions, faculty members, members of the anti-ragging committees and anti ragging squads, district and sub-divisional authorities and state authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be widely disseminated for access or to seek help in emergencies.

e) The Commission shall maintain an appropriate data base to be created out of affidavits, affirmed by each student and his/her parents/guardians and stored electronically by the institution, either on its or through an agency to be designated by it; and such database shall also function as a record of ragging complaints received, and the status of the action taken thereon.

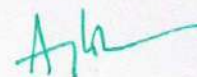
f) The Commission shall make available the database to a non-governmental agency to be nominated by the Central Government, to build confidence in the public and also to provide information of non compliance with these Regulations to the Councils and to such bodies as may be authorised by the Commission or by the Central Government.

8.2 The Commission shall take the following regulatory steps, namely;



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- a) The Commission shall make it mandatory for the institutions to incorporate in their prospectus, the directions of the Central Government or the State Level Monitoring Committee with regard to prohibition and consequences of ragging, and that non-compliance with these Regulations and directions so provided, shall be considered as lowering of academic standards by the institution, therefore making it liable for appropriate action.
- b) The Commission shall verify that the institutions strictly comply with the requirement of getting the affidavits from the students and their parents/guardians as envisaged under these Regulations.
- c) The Commission shall include a specific condition in the Utilization Certificate, in respect of any financial assistance or grants-in-aid to any institution under any of the general or special schemes of the Commission, that the institution has complied with the anti-ragging measures.
- d) Any incident of ragging in an institution shall adversely affect its accreditation, ranking or grading by NAAC or by any other authorised accreditation agencies while assessing the institution for accreditation, ranking or grading purposes.
- e) The Commission may accord priority in financial grants-in-aid to those institutions, otherwise eligible to receive grants under section 12B of the Act, which report a blemishless record in terms of there being no reported incident of ragging.
- f) The Commission shall constitute an Inter-Council Committee, consisting of representatives of the various Councils, the Non-Governmental agency responsible for monitoring the database maintained by the Commission under clause (g) of Regulation 8.1 and such other bodies in higher education, to coordinate and monitor the anti-ragging measures in institutions across the country and to make recommendations from time to time; and shall meet at least once in six months each year.
- g) The Commission shall institute an Anti-Ragging Cell within the Commission as an institutional mechanism to provide secretarial support for collection of information and monitoring, and to coordinate with the State Level Monitoring Cell and University level Committees for effective implementation of anti-ragging measures, and the Cell shall also coordinate with the Non-Governmental agency



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responsible for monitoring the database maintained by the Commission appointed under clause (g) of Regulation 8.1.

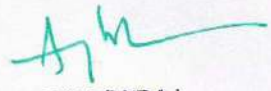
9. Administrative action in the event of ragging,-

9.1 The institution shall punish student found guilty of ragging after following the procedure and in the manner prescribed hereinunder:

- a) The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
- b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;
 - i. Suspension from attending classes and academic privileges.
 - ii. Withholding/ withdrawing scholarship/ fellowship and other benefits.
 - iii. Debarring from appearing in any test/ examination or other evaluation process,
 - iv. Withholding results.
 - v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - vi. Suspension/ expulsion from the hostel,
 - vii. Cancellation of admission.
 - viii. Rustication from the institution for period ranging from one to four semesters,
 - ix. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

- c) An appeal against the order of punishment by the Anti-Ragging Committee shall lie,
 - i. in case of an order of an institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University;


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- ii. in case of an order of a University, to its Chancellor.
- iii. in case of an institution of national importance created by an Act of

Parliament, to the Chairman or Chancellor of the institution, as the case may be.

9.2 Where an institution, being constituent of, affiliated to or recognized by a University, fails to comply with any of the provisions of these Regulations or fails to curb ragging effectively, such University may take any one or more of the following actions, namely;

- i. Withdrawal of affiliation/recognition or other privileges conferred.
- ii. Prohibiting such institution from presenting any student or students then undergoing any programme of study therein for the award of any degree/diploma of the University.

Provided that where an institution is prohibited from presenting its student or students, the Commission shall make suitable arrangements for the other students so as to ensure that such students are able to pursue their academic studies,

- iii. Withholding grants allocated to it by the university, if any
- iv. Withholding any grants channelised through the university to the institution,
- v. Any other appropriate penalty within the powers of the university.

9.3 Where in the opinion of the appointing authority, a lapse is attributable to any member of the faculty or staff of the institution, in the matter of reporting or taking prompt action to prevent an incident of ragging or who display an apathetic or insensitive attitude towards complaints of ragging, or who fail to take timely steps, whether required under these Regulations or otherwise, to prevent an incident or incidents of ragging, then such authority shall initiate departmental disciplinary action, in accordance with the prescribed procedure of the institution, against such member of the faculty or staff.

Provided that where such lapse is attributable to the Head of the institution, the authority designated to appoint such Head shall take such departmental disciplinary

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action; and such action shall be without prejudice to any action that may be taken under the penal laws for abetment of ragging for failure to take timely steps in the prevention of ragging or punishing any student found guilty of ragging.

9.4 The Commission shall, in respect of any institution that fails to take adequate steps " to prevent ragging or fails to act in accordance with these Regulations or fails to punish perpetrators or incidents of ragging suitably, take one or more of the following measures, namely;

- i. Withdrawal of declaration of fitness to receive grants under section 12B of the Act.
- ii. Withholding any grant allocated,
- iii. Declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programmes of the Commission.
- iv. Informing the general public, including potential candidates for admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website of the Commission, declaring that the institution does not possess the minimum academic standards.
- v. Taking such other action within its powers as it may deem fit and impose such other penalties as may be provided in the Act for such duration of time as the institution complies with the provisions of these Regulations.

Provided that the action taken under this clause by the Commission against any institution shall be shared with all Councils.

(Dr. R.K. Chauhan)
Secretary


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ANNEXURE I
AFFIDAVIT BY THE STUDENT

I, _____ (Full name of student with admission/registration/enrolment number) s/o d/o Mr./Mrs./Ms. _____, having been admitted to _____ (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the regulations and am aware as to what constitutes ragging

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that
a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this ____ day of _____ month of ____ year.

Signature of deponent
Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) _____ on this the (day) _____ of (month) _____, (year) _____.

Signature of deponent

Solemnly affirmed and signed in my presence on this the (day) _____ of (month) _____, (year) _____ after reading the contents of this affidavit.

OATH COMMISSIONER


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ANNEXURE II
AFFIDAVIT BY PARENT/GUARDIAN

I, Mr./Mrs./Ms. _____ (full name of parent/guardian) father/mother/guardian of, _____ full name of student with admission/registration/enrolment number) _____, having been admitted to _____ (name of the institution) _____, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the regulations and am aware as to what constitutes ragging

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.

b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent

Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month), _____ (year).

Signature of deponent

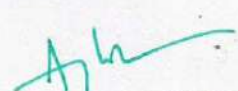
Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month), _____ (year) _____ after reading the contents of this affidavit.

OATH COMMISSIONER

प्रबंधक, भारत सरकार मुद्रणालय, फरीदाबाद द्वारा मुद्रित

एवं प्रकाशन नियंत्रक, दिल्ली, द्वारा प्रकाशित २००९

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Pharmacy Council of India Regulations on Curbing the Menace of Ragging in Pharmacy Colleges, 2012.

(As approved by Health Ministry vide letter no.V-13012/01/2009-PMS Dt.29/02/2012)

PHARMACY COUNCIL OF INDIA

NOTIFICATION

New Delhi, the May, 2012

No.14-1/11-PCI-Pt-I—In exercise of the powers conferred by section 10 of the Pharmacy Act, 1948 (8 of 1948) and directions of the Hon'ble Supreme Court in the matter of "University of Kerala v/s. Council, Principals, Colleges and others" in SLP no.24295 of 2006 dated 16.05.2007 and that dated 8.05.2009 in Civil Appeal number 887 of 2009, to prohibit, prevent and eliminate the scourge of ragging, Pharmacy Council of India, with the previous approval of the Central Government, here by makes the following Regulations:-

1. Short title and commencement:-

- (i) These Regulations may be called the Pharmacy Council of India Regulations on Curbing the Menace of Ragging in Pharmacy Colleges, 2012.
- (ii) They shall come in to force from the date of their publication in the Official Gazette.
- (iii) They shall apply to all the Pharmacy institutions established in accordance with the provisions of the Pharmacy Act, 1948 & regulations framed there under as amended from time to time for the purpose of imparting pharmacy education in the country and cover all the premises, whether being academic, residential, playgrounds, canteen, or other such premises of such Pharmacy Institutions whether located within the campus or outside, and to all means of transportation of students, whether public or private, accessed by students for the pursuit of studies in such Pharmacy Institutions.

Notwithstanding anything contained in the Pharmacy Act, 1948 and any of the regulations made there under as amended from time to time, it shall be the duty and responsibility of Management / Head of Institute of the Pharmacy Colleges to create a conducive atmosphere for imparting Pharmacy education to the Pharmacy students undergoing training in such colleges and take all necessary steps to prevent / prohibit / curb ragging of any type in their Pharmacy Colleges to enable students to study the vast Pharmacy Course and its various parameters and concepts of Pharmacy education in a calm and peaceful atmosphere as the Pharmacy education requires grueling studies.

2. Objectives.-

To prohibit any conduct by any student or students whether by words spoken or written or by any act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to

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YADADRI BRONGER (M)

adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; and thereby, to eliminate ragging in all its forms from Pharmacy institutions in the country by prohibiting it under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

3. What constitutes Ragging.- Ragging constitutes one or more of any of the following acts:

- a. any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating as ensue of shame, or torment to embarrassments as to adversely affect the physique or psyche of such fresher or any other student;
- d. any act by any student or student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. any act of physical abuse including all variants of it sexual abuse, or person;
- h. any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i. any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive as a district pleasure showing off power, authority or superiority by a student over any fresher or any other student.

4. Definitions.-

1) In these regulations unless the context otherwise requires,-

- a) "Act" means, the Pharmacy Act, 1948 (8 of 1948);
- b) "Academic year" means the period from the commencement of admission of Students in Pharmacy course of studying the Pharmacy institution upto the completion of academic requirements for that particular year.
- c) "Anti-Ragging Helpline" means the Helpline established by the UGC under UGC Regulations on curbing the menace of ragging in Higher Educational Institutions, 2009 under UGC Act 1956
- d) "Central Council" means Pharmacy Council of India constituted under section 3 of the Pharmacy Act 1948.
- e) "Head of the institution" means the Vice-Chancellor in case of a university or a deemed to be university, the Principal or the Director or the HOI/HOD or such

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other designation as the executive head of the institution or the college is referred.

- f) "Fresher" means a student who has been admitted to an institution and who is undergoing his/her first year of study in such institution.
- g) "Institution" means a Pharmacy institution established in accordance with provision of the Pharmacy Act 1948 & regulations made there under as amended from the time to time for the purpose of imparting Pharmacy Education in the country.
- j) University - means a university within the meaning of section 3 of the University Grants Commission Act, 1956 (3 of 1956) and includes such other institutions, being institutions established by or under a Central Act, as the Central Government may, by notification in the Official Gazette, specify in this behalf and Pharmacy examination conducting authority conducting approved Pharmacy examinations 12 (2) of the Pharmacy Act 1948.
- k) Examining Authority – means an Pharmacy examination conducting authority conducting approved Pharmacy examination u/s 12(2) of the Pharmacy Act 1948.

(2) Words and expressions used and not defined herein but defined in the Act or in the General Clauses Act, 1897, shall have the meanings respectively assigned to them in the Act or in the General Clauses Act, 1897, as the case may be.

5. Measures for prohibition of ragging at the institution level:-

- a) No institution or any part of it thereof, including its elements, including, but not limited to, the departments, constituent units, colleges, centers of studies and all its premises, whether academic, residential, playgrounds, or canteen, whether located within the campus or outside, and in all means of transportation of students, whether public or private accessed by students for the pursuit of studies in such institutions, shall permit or condone any reported incident of ragging in any form; and all institutions shall take all necessary and required measures, including but not limited to the provisions of these Regulations, to achieve the objective of eliminating ragging within the institution or outside,
- b) All institutions shall take action in accordance with these Regulations against those found guilty of ragging and/or a betting ragging, actively or passively, or being part of a conspiracy to promote ragging.

6 Measures for prevention of ragging at the institution level

6.1 An institution shall take the following steps in regard to admission or registration of students namely,

- a) Every public declaration of intent by any institution in any electronic audio visual Or print or any other media, for admission of students to Pharmacy Course shall expressly provide that ragging is totally prohibited in the institution, and anyone found guilty of ragging and or a betting ragging, whether actively or passively, or being part of a conspiracy to promote ragging is liable to be punished in accordance with these Regulations as well as under the provisions of any penal law for the time being in force.
- the brochure of admission/instruction book let or the prospectus, whether in print or electronic format, shall prominently print these Regulations in full.

Provided that the institution shall also draw attention to any law concerning ragging and its consequences, as may be applicable to the institution publishing such brochure of admission/instruction booklet or the prospectus.

Provided further that the telephone numbers of the Anti-Ragging Helpline and all the important functionaries in the institution, including but not limited to the Head of the institution, faculty members, members of the Anti-Ragging Committees and Anti-Ragging Squads, District and Sub-Divisional authorities, Wardens of hostels, and other functionaries or authorities where relevant shall be published in the brochure of admission instruction booklet or the prospectus.

c) Where an institution is affiliated to a University/Examining Authority and publishes a brochure of admission/instruction booklet or a prospectus, the affiliating university/Examining Authority shall ensure that the affiliated institution shall comply with the provisions of clause (a) and clause (b) of Regulation 6.1 of these Regulations.

d) The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the applicant, as provided in the English language in **Annexure-I** to these Regulations, to be filled up and signed by the applicant to the effect that he/she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that he/she has not been expelled and/or debarred by any institution and further aver that he/she would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of such student.

e) The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the parents/guardians of the applicant, as provided in the English language in **Annexure-II** to these Regulations, to be filled up and signed by the parents/guardians

of the applicant to the effect that he/she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibition of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that his/her ward has not been expelled and/or debarred by any institution and further aver that his/her ward would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, his/her ward is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of his/her ward.

- f) The application for admission shall be accompanied by a document in the form of, or annexed to, the School Leaving Certificate/Transfer Certificate/Migration Certificate/Character Certificate reporting on the inter-personal/social behavioral pattern of the applicant, to be issued by the school or institutional attended by the applicant, so that the institution can thereafter keep watch on the applicant, if admitted, whose behavior has been commented in such document.


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g) A student seeking admission to a hostel forming part of the institution, or seeking to reside in any temporary premises not forming part of the institution, including a private commercially managed lodge or hostel, shall have to submit additional affidavits countersigned by his/her parents/guardians in the form prescribed in

h) **Annexure-I and Annexure-II** to these Regulations respectively along with his/her application.

i) Before the commencement of the academic session in institution, the Head of the Institution shall convene and address same thing of various functionaries/agencies, such as Hostel Wardens, representatives of students, parents/guardians, faculty, district administration including the police, to discuss the measures to be taken to prevent ragging in the institution and steps to be taken to identify those indulging in or abetting ragging and punish them.

j) The institution shall, to make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, prominently display posters depicting the provisions of penal law applicable to incidents of ragging, and the Provisions of these Regulations and also any other law for the time being in force, and the punishments there of, shall be prominently displayed on Notice Boards of all departments, hostels and other buildings as well as at places, where students normally gather and at places, known to be vulnerable to the institution shall request the media to occurrences of ragging incidents.

k) Give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institution's resolve to ban ragging and punish those found guilty without fear or favor.

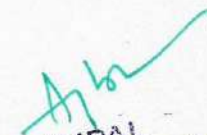
l) The institution shall identify, properly illuminate and keep a close watch on all locations known to be vulnerable to occurrences of ragging incidents.

m) The institution shall tighten security in its premises, especially at vulnerable places and intense policing by Anti-Ragging Squad, referred to in these Regulations and volunteers, if any, shall be resorted to at such points at odd hours during the first few months of the academic session.

n) The institution shall utilize the vacation period before the start of the academic year to launch a publicity campaign against ragging through posters, leaflets

and such other means, as may be desirable or required, to promote the objectives of these Regulations.

- o) The faculties/ departments/ units of the institution shall have induction arrangements, including those which anticipate, identify and plan to meet any special needs of any specific section of students, in place well in advance of the beginning of the academic year with an aim to promote the objectives of this regulation.
- p) Every institution shall engage or seek the assistance of professional counsellors before the commencement of the academic session, to be available when required by the institution, for the purposes of offering counseling to fresher and to other students after the commencement of the academic year.
- q) The head of the institution shall provide information to the local police and local authorities, the details of every privately commercially managed hostels or lodges used for residential purposes by students enrolled in the institution and the head of the institution shall also ensure that the Anti-Ragging Squad shall ensure vigil in such locations to prevent the occurrence of ragging therein.


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6.2 An institution shall, on admission or enrolment or registration of students, take the following steps, namely;

- a) Every fresh student admitted to the institution shall be given a printed leaflet detailing to whom he/she has to turn to for help and guidance for various purposes including addresses and telephone numbers, so as to enable the student to contact the concerned person at anytime, if and when required, of the Anti-Ragging Help line referred to in these regulations, wardens, Head of the institution, all members of the anti-ragging squads and committees, relevant district and police authorities.
- b) The institution, through the leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall explain to the freshers, the arrangements made for their induction and orientation which promote efficient and effective means of integrating them fully as students with those already admitted to the institution in earlier years.
- c) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall inform the freshers about their rights as bona fide students of the institution and clearly instructing them that they should desist from doing any thing, with or against their will, even if ordered to by the seniors students, and that any attempt of ragging shall be promptly reported to the Anti-ragging Squad or to the Warden or to the Head of the institution, as the case may be.
- d) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of freshers with the academic environment to the institution.
- e) The institution shall, on the arrival of senior students after the first week or after The second week, as the case may be, schedule or ientation programmes as follows, namely;
 - (i) joint sensitization programme and counseling of both freshers and senior students by a professional counsellor, referred to in clause (o) of Regulation 6.1 of these Regulations;
 - (ii) joint orientation programme of freshers and seniors to be addressed by the Head of the institution and the anti-ragging committee;
 - (iii) organization on a large scale of cultural, sports and other activities to provide a platform for the freshers and seniors to interact in the presence of faculty members;

(iv) in the hostel, the warden should address all students; and may request two junior colleagues from the college faculty to assist the warden by becoming resident tutors for a temporary duration.(v) as far as possible faculty members should dine with the hostel residents in their respective hostels to instil a feeling of confidence among the freshers.

f) The institution shall set up appropriate committees, including the course-incharge, student advisor, Wardens and some senior students as its members, to actively monitor, promote and regulate healthy interaction between the freshers, junior students and senior students.

g) Freshers or any other student(s), whether being victims, or witnesses, in any incident of ragging shall be encouraged to report such occurrence, and the identity of such informants shall be protected and shall not be subject to any adverse consequence only for the reason for having reported such incidents.

h) Each batch of freshers, on arrival at the institution, shall be divided into small groups and each such group shall be assigned to a member of the faculty, who shall interact individually with each member of the group every day for ascertaining the problems or difficulties, if any, faced by the fresher in the institution and shall extend necessary help to the fresher in overcoming the same.

i) It shall be the responsibility of the member of the faculty assigned to the group of freshers, to coordinate with the Wardens of the hostels and to make surprise visits to the rooms in such hostels, where a member or members of the group are lodged; and such member of faculty shall maintain a diary of his/her interaction with the freshers under his/her charge.

j) Freshers shall be lodged, as far as may be, in a separate hostel block, and where such facilities are not available, the institution shall ensure that access of seniors to accommodation allotted to freshers is strictly monitored by wardens, security guards and other staff of the institution.

k) A round the clock vigil against ragging in the hostel premises, in order to prevent ragging in the hostels after the classes are over, shall be ensured by the institution.

l) It shall be the responsibility of the parents/ guardians of freshers to promptly bring an instance of ragging to the notice of the Head of the Institution.

m) Every student studying in the institution and his/her parents/guardians shall provide the specific affidavits required under clauses (d),(e) and (g) of Regulation 6.1 of these

Regulations at the time of admission or registration, as the case may be, during each academic year.

- n) Every institution shall obtain the affidavit from every student as referred to above in clause (m) of Regulation 6.2 and maintain a proper record of the same and to ensure its safe upkeep thereof, including maintaining the copies of the affidavit in an electronic form, to be accessed easily when required either by the Commission or any of the Councils or by the institution or by the affiliating University or by any other person or organization authorized to do so.
- o) Every student at the time of his/her registration shall inform the institution about this/her place of residence while pursuing the course of study, and in case the student has not decided his/her place of residence or intends to change the same, the details of his place of residence shall be provided immediately on deciding the same; and specifically in regard to a private commercially managed lodge or hostel where he/she has taken up residence.
- p) The Head of the institution shall, on the basis of the information provided by the student under clause (o) of Regulation 6.2, apportion sectors to be assigned to members of the faculty, so that such member of faculty can maintain vigil and report any incident of ragging outside the campus or en route while commuting to the institution using any means of transportation of students, whether public or private.
- q) The Head of the institution shall, at the end of each academic year, send a letter to the parents/guardians of the students who are completing their first year in the institution, informing them about these Regulations and any law for the time being in force prohibiting ragging and the punishments thereof as well as punishments prescribed under the penal laws, and appealing to them to impress upon their wards to desist from indulging in ragging on their return to the institution at the beginning of the academic session next.


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6.3 Every institution shall constitute the following bodies; namely,

a) Every institution shall constitute a Committee to be known as the Anti- Ragging Committee to be nominated and headed by the Head of the institution and consisting of representatives of civil and police administration, local media, Non-Government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the freshers' category as well as senior students, non-teaching staff; and shall have a diverse mix of membership in terms of levels as well as gender.

b) It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.

c) Every institution shall also constitute a smaller body to be known as the Anti-Ragging Squad to be nominated by the Head of the Institution with such representation as may be considered necessary for maintaining vigil, over sight and patrolling functions and shall remain mobile, alert and active at all times. Provided that the Anti-Ragging Squad shall have representation of various members of the campus community and shall have no outside representation.

d) It shall be the duty of the Anti-Ragging Squad to be called upon to make surprise raid on hostels, and other places vulnerable to incidents of, and having the potential of, ragging and shall be empowered to inspect such places.

e) It shall also be the duty of the Anti-Ragging Squad to conduct an on-the-spot enquiry into any incident of ragging referred to it by the Head of the institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case maybe; and the enquiry report along with Recommendations shall be submitted to the Anti-Ragging Committee for action under Regulation 8.1. Provided that the Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and affording adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incident

of ragging, and considering such other relevant information as may be required.

- f) Every institution shall, at the end of each academic year, in order to promote the objectives of these Regulations, constitute a Mentoring Cell consisting of students volunteering to be Mentors for freshers, in the succeeding academic year; and there shall be as many level sorties of Mentors as the number of batches in the institution, at the rate of one Mentor for six freshers and one Mentor of a higher level for six Mentors of the lower level.
- g) Every University/examining authority shall constitute a body to be known as Monitoring Cell on Ragging, which shall coordinate with the affiliated colleges and institutions under the domain of the University/Examining Authority to achieve the objectives of these Regulations; and the Monitoring Cell shall call for reports from the Heads of institutions in regard to the activities of the Anti-Ragging Committees, Anti –Ragging Squads, and the Mentoring Cells at the institutions.
- h) The Monitoring Cell shall also review the efforts made by institutions to publicize anti-ragging measures, soliciting of affidavits from parents/guardians and from students, each academic year, to abstain from ragging activities or willingness to be penalized for violations; and shall function as the prime mover for initiating action on the part of the appropriate authorities of the university for amending the Statutes or Ordinances or Bye-laws to facilitate the Implementation of anti-ragging measures at the level of the institution.

6.4 Every institution shall take the following other measures, namely;

- a) Each hostel or a place where groups of students reside, forming part of the institution, shall have a full-time Warden, to be appointed by the institution as per the eligibility criteria laid down for the post reflecting both the command and control aspects of maintaining discipline and preventing incidents of ragging within the hostel, as well as the softer skills of counselling and communicating with the youth outside the class-room situation; and who shall reside within the hostel, or at the very least, in the closevicinitythereof.
- b) The Warden shall be accessible at all hours and be available on telephone and other modes of communication, and for the purpose the Warden shall be provided with a mobile phone by the institution, the number of which shall be publicized among all students residing in the hostel.

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- c) The institution shall review and suitably enhance the powers of Wardens; and these crudity personnel posted in hostels shall be under the direct control of the Warden and their performance shall be assessed by them.
- d) The professional counsellors referred to under clause (o) of Regulation 6.1 of these Regulations shall, at the time of admission, counsel freshers and/or any other student(s) desiring counselling, in order to prepare them for the life ahead, particularly in regard to the life in hostels and to the extent possible, also involve parents and teachers in the counselling sessions.
- e) The institution shall undertake measures for extensive publicity against ragging by means of audio-visual aids, counselling sessions, workshops, painting and design competitions among students and such other measures, as it may deem fit.
- f) In order to enable a student or any person to communicate with the Anti-Ragging Helpline, every institution shall permit un restricted access to mobile phones and public phones in hostels and campuses, other than in class-rooms, seminar halls, library, and in such other places that the institution may deem it necessary to restrict the use of phones.
- g) The faculty of the institution and its non-teaching staff, which includes but is not limited to the administrative staff, contract employees, security guards and employees of service providers providing services with in the institution, shall be sensitized towards the ills of ragging, its prevention and the consequences thereof.
- h) The institution shall obtain an undertaking from every employee of the institution including all teaching and non-teachingmembers of staff, contract labour employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the buildings/lawns and employees of service providers providing services within the institution, that he/she would report promptly any case of ragging which comes to his/her notice.
- i) The institution shall make a provision in the service rules of its employees for issuing certificates of appreciation to such members of the staff who report incidents of ragging, which will form part of their service record.


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- j) The institution shall give necessary instructions to the employees of the canteens and mess, whether that of the institution or that of a service provider providing his service, or their employers, as the case may be, to keep a strict vigil in the area of their work and to report the incidents of ragging to the Head of the institution or members of the Anti-Ragging Squad or members of the Anti-Ragging Committee or the Wardens, as may be required.
- k) All Universities/Examining Authority awarding a degree/diploma at any level, shall be required to ensure that institutions imparting instruction in such courses or conducting training programme for teachers include in puts relating to anti ragging and the appreciation of their level and human rights, as well as in puts on topics regarding sensitization against corporal punishments and checking of bullying amongst students, so that every teacher is equipped to handle at least the rudiments of the counselling approach.
- l) Discreet random surveys shall be conducted amongst the freshers every fortnight during the first three months of the academic year to verify and cross check whether the institution is indeed free of ragging or not and for the purpose the institution may design its own methodology of conducting such surveys.
- m) The institution shall cause to have an entry, apart from those relating to general conduct and behavior, made in the Migration/Transfer Certificate issued to the student while leaving the institution, as to whether the student has been punished for committing or abetting an act of ragging, as also whether the student has displayed persistent violent or aggressive behaviour or any inclination to harm others, during his course of study in the institution.
- n) Notwithstanding anything contained in these Regulations with regard to obligations and responsibilities pertaining to the authorities or members of bodies prescribed above, it shall be the general collective responsibility of all levels and sections of authorities or functionaries including members of the faculty and employees of the institution, whether regular or temporary, and employees of service providers providing service within the institution, to prevent or to act promptly against the occurrence of ragging or any incident of ragging which comes to their notice.
- o) The Heads of institutions affiliated to a University or a constituent of the University or Examining Authority, as the case may be, shall, during the first three months of an academic year, submit a weekly report on the status of compliance with Anti-Ragging measures under these Regulations, and a monthly report on such status thereafter, to the Vice-Chancellor of the University/Examining Authority to which the pharmacy institution is affiliated to.

7. Action to be taken by the Head of the institution.-On receipt of the recommendation of the Anti-Ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-Ragging Committee authorised by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely;

- i. Abetment to ragging;
- ii. Criminal conspiracy to rag;
- iii. Unlawful assembly and rioting while ragging;
- iv. Public nuisance created during ragging;
- v. Violation of decency and morals through ragging;
- vi. Injury to body, causing hurt or grievous hurt;
- vii. Wrongful restraint;
- viii. Wrongful confinement;
- ix. Use of criminal force;
- x. Assault as well as sexual offences or unnatural offences;
- xi. Extortion;
- xii. Criminal trespass;
- xiii. Offences against property;
- xiv. Criminal intimidation;
- xv. Attempts to commit any or all of the above mentioned offences against the victim(s);
- xvi. Threat to commit any or all of the above mentioned offences against the victim(s);
- xvii. Physical or psychological humiliation;
- xviii. All other offences following from the definition of "Ragging".

Provided that the Head of the institution shall forth with report the occurrence of the incident of ragging to the Vice-Chancellor of the University or Examining Authority as the case may be.

Provided further that the institution shall also continue with its own enquiry initiated under clause 8 of these Regulations and other measures without waiting for action on the part of the police/local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

8. Punishments:-

8.1 At the institution level:

Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

8.1.1 Suspension from attending classes and academic privileges

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- 8.1.2 With holding/with drawing scholarship/fellowship and other benefits
- 8.1.3 Debarring from appearing in any test/examination or other evaluation process
- 8.1.4 With holding results
- 8.1.5 Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- 8.1.6 Suspension/expulsion from the hostel
- 8.1.7 Cancellation of admission
- 8.1.8 Rustication from the institution for the period as decided
- 8.1.9 Expulsion from the institution and consequent debarring from admission to any other institution for a specified period
- 8.1.10 Fine ranging between Rupees 25,000/-and Rupees 1lakh
- 8.1.11 Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

8.2 At the university/examining authority level in respect of institutions affiliated to:-

If an institution fails to comply with any of the provisions of these Regulations and fails to curb ragging effectively, the university/examining authority shall impose any one or any combination of the following penalties on it:

- 8.2.1 With drawal of affiliation and/or other privileges conferred on it
- 8.2.2 Prohibiting such institution from presenting any students then undergoing pharmacy course therein for the award of any degree/diploma of the university/examining authority
- 8.2.3 With holding grants allocated to it by the university/examining authority, if any
- 8.2.4 Withholding any grants channelised through the university/examining authority to the institution, if any
- 8.2.5 Any other appropriate penalty within the powers of the university/examining authority

8.3 At the Management level:-

The authorities/ Management (Trust, Societies, etc.) of the institution, particularly the Head of the institution, shall be responsible to ensure that no incident of ragging takes place in the institution. In case any incident of ragging takes place, the management/Head shall take prompt and appropriate action against the person(s) whose dereliction of duty lead to the incident. The authority designated to appoint the Head shall, in its turn, take prompt and appropriate action against the Head.

At the PCI level:-

If an institution fails to curb ragging, the Pharmacy Council of India shall impose any one or any combination of the following penalties on it:

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- 8.4.1 To initiate the action regarding withdrawal of approval against the institution under section 13 of the Pharmacy Act, 1948.
- 8.4.2 To reduce the admission capacity of the institution to the extent to which the Central Council deem fit.
- 8.4.3 To stop further admission in the institution till further orders.
- 8.4.4 To stop renewal of approval.
- 8.4.6 To post the information regarding penalties so imposed on the concerned institution on the web site of PCI for information of all concerned.

9. Submission of Reports to PCI:-

The each and every institution shall submit its reports in prescribed format (**Annexure-III**) to the Registrar-cum-Secretary, Pharmacy Council of India, Aiwan-E-GalibMarg, Kotla Road, New Delhi-110002, as per the following time schedule:-

- 9.1 by 31st October of every year in which admissions are made, indicating the action taken by institution for implementation of Regulation 6 of these Regulations failing which action referred to in Regulation 8.4 would be initiated against defaulting institution; and
- 9.2 by 30th April of every year in respect of the previous academic session, in the prescribed format (**Annexure-III**), indicating the requisite information against each column thereof, failing which action mentioned in Regulation 8.4 would be initiated against defaulting institution.

(ARCHNAMUDGAL)
Registrar-cum-Secretary

PHARMACY COUNCIL OF INDIA
Combined Councils'
Building, Kotla Road, Aiwan-E-
Ghalib Marg, Post Box No. 7020,
NEW DELHI-110002


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ANNEXURE-I

UNDERTAKING BY THE CANDIDATE /STUDENT

(Duly Attested by the Oath Commissioner)

1 I, _____ S/o.

D/o.of Mr./Mrs./Ms. _____ have

carefully read and fully understood the law prohibiting ragging and the directions of the Hon'ble Supreme Court and the Central/State Government in this regard.

2 I have received a copy of the Pharmacy Council of India Regulations on Curbing the Menace of Ragging in Pharmacy Colleges, 2012, and have carefully gone through it.

3. I here by under take that

- I will not indulge in any behavior or act that may come under the definition of ragging,
- I will not participate in or a better propagate ragging in any form,
- I will not hurt any one physically or psychologically or cause any other harm.

4. I here by agree that if found guilty of any aspect of ragging ,I may be punished as per the provisions of the PCI Regulations mentioned above and/or as per the law in force.

5. I here by affirm that I have not been expelled or debarred from admission by any institution.

Signed this _____ day of _____ month of _____ year

Name:

Address:

Signature


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ANNEXURE-II

UNDERTAKING BY THE PARENT/GUARDIAN

(Duly Attested by the Oath Commissioner)

1. I, _____ F/o.

M/o. G/o _____, have

carefully read and fully understood the law prohibiting ragging and the directions of the Hon'ble Supreme Court and the Central/State Government in this regard as well as the Pharmacy Council of India Regulations on Curbing the Menace of Ragging in Pharmacy Colleges, 2012.

2. I assure you that my son /daughter/ward will not indulge in any act of ragging.

3. I hereby agree that if he/she is found guilty of any aspect of ragging, he/she may be punished as per the provisions of the PCI Regulations mentioned above and/or as per the law in force.

Signed this _____ day of _____ month of _____ year

Name:

Address:

Signature


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Proforma for monitoring the directions of Hon'ble Supreme Court of India on measures against Ragging in educational institutions.

S. No.	Name of the Institution and complete address and Tele phone nos.		
	Name of the Principal/Dean with their Direct contact nos.		
Action			
1.	Whether Anti Ragging Squads were constituted?	Yes/No	
2.	Whether Anti Ragging Committee were constituted?	Yes/No	
3.	Whether prospectus mention possible actions against Ragging?	Give brief details (Copy of the Prospectus been closed)	
4.	Whether names, tele phone nos. of authorities to be contacted have been publicized / made available to Fresher's.	-Do-	
5.	Whether students are allowed free access to phones (Cell & Landline) in hostel(s) for timely reporting.	-Do-	
6.	Whether Seniors counselled.	-Do-	
7.	Whether Freshers counselled.	-Do-	
8.	Whether orientation courses for Freshers conducted.	-Do-	
9.	Anti-Ragging Squads	9 (a) Date of formation 9 (b) Name of Member and their contact nos. 9 (c) No. of raids 9 (d) Frequency of raids 9 (e) Surprise raids 9 (f) Other measures taken by the squad 9 (g) No. of cases detected 9 (h) Action taken as follow up	
10.	Anti Ragging Committee	10 (a) Date of formation 10 (b) Name of Member and Their contact nos. 10 (c) No. of raids 10 (d) Frequency of raids 10 (e) Surprise raids 10 (f) Other measures	


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		taken by the squad 10 (g) No. of cases detected 10 (h) Action taken as follow up	
11.	Inquiry (ies) Conducted.		
12.	Punishment meted out.	12 (a) Suspension 12 (b) Rustication 12 (c) Expulsion	
13.	No. of F.I.R.(s) lodged by Institution with details.		
14.	Whether Undertaking received from all the Students before the admission? (As per Annexure I, Part II)	Yes/No	
15.	Whether Undertaking received from all the Parent / Guardian before the admission? (As per Annexure I, Part II)	Yes/No	


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